

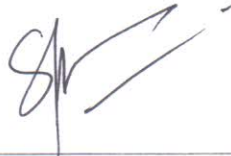


NO: SO (GEN)/ACCTS/ET&NC/C.S/2019-20
GOVERNMENT OF SINDH
EXCISE, TAXATION AND NARCOTICS
CONTROL DEPARTMENT

Karachi, dated the 02nd April, 2020

ATTENDANCE SHEET

SUBJECT: - PROCUREMENT COMMITTEE MEETING FOR PREPARATION / FINALIZATION OF BIDDING DOCUMENTS IN RESPECT OF TENDER FOR COMPUTER STATIONARY 2019-20 (SC21113 (113)-011205-KQ0078-A039-A03955)

S. NO	NAME AND DESIGNATION	CONTACT NO	SIGNATURE
1	Noor Muhammad Shah, Additional Secretary (BPS-19) Excise, Taxation & Narcotics Control Department (CHAIRMAN)	021-9212901	
2	Yousuf Gill, Deputy Secretary (BPS-18) Excise, Taxation & Narcotics Control Department (MEMBER)	021-99211433	
3	Karim Dad Abbasi, Deputy Director (Admin), (BPS-18) Motor Registration Wing, Civic Center, Excise, Taxation & Narcotics Control Karachi (MEMBER)	0300-9215266	
4	Musarrat Mokhtar, Deputy Director Inspection (BPS-18) Directorate of Industries, Industries & Commerce Department (MEMBER)	0304-4897299	
5	Aijaz Ahmed, Section Officer (General) (BPS-17) Excise, Taxation & Narcotics Control Department (MEMBER / SECRETARY)	021-99211441	



No: SO (GEN)/ACCTS/ET&NC/C.S/2019-20
GOVERNMENT OF SINDH
EXCISE, TAXATION & NARCOTICS
CONTROL DEPARTMENT

Karachi, dated the 03rd April, 2020

MINUTES OF THE MEETING HELD ON 02nd MARCH, 2020 UNDER THE CHAIRMANSHIP OF ADDITIONAL SECRETARY, EXCISE, TAXATION AND NARCOTICS CONTROL DEPARTMENT

Furtherance to the Meeting held on 02nd March, 2020, the second meeting for Procurement of Computer Stationary Items for the year 2019-20 was held under the Chairmanship of Additional Secretary (Admin-I) on 02nd April, 2020 at 11:00 A.M in his office. (The list of participants attached).

The Meeting started with the recitation from Holy Quran. Thereafter, in opening remarks, the chair welcomed the participants and opened the forum for discussion. The Draft Bidding Document was presented and reviewed in the light of decisions taken in the last meeting held on 02nd March, 2020, and the relevant points were also included in the Draft Bidding Document accordingly.

In the light of SPPRA Rules 11 (a) (b) and SPPRA Rule 46 (1) (a) (b) (c), the Procurement Committee decided the Preliminary (Mandatory) Screening Criteria for selection of Bidder(s) at Preliminary Stage Bid(s) and those who will not pass this stage will be disqualified as Non-Responsive Bid(s) and will be rejected from Tender Process at initial stage. For this purpose the Bidder(s) shall be advised to provide the requirements as given in the Tender Bidding Document. Furthermore, the layout of Notice Inviting Tender (NIT), Qualification and Evaluation Criteria were also finalized by the Procurement Committee in the meeting.

After detailed discussion, following was unanimously decided:-

1. All the points noted in the earlier meeting are included in the Draft Bidding Document.
2. Notice Inviting Tender (NIT) for publication was finalized the same are included in the Draft Bidding Document.
3. Preliminary (Mandatory) Screening Criteria, Qualification and Evaluation Criteria were also finalized; the same are included in the Draft Bidding Document.

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4. Procurement Committee unanimously recommended the Draft Bidding Document for approval of Competent Authority before hoisting on SPPRA and Department Website.

The Meeting ended with the vote of thanks to and from Chair.



(YOUSUF GILL)
(MEMBER)

Deputy Secretary (Admin-I)
Excise, Taxation and Narcotics Control
Department



(ALJAZ AHMED SOOMRO)
(MEMBER / SECRETARY)

Section Officer (General)
Excise, Taxation and Narcotics Control
Department



(MUSARRAT MOKHTAR)
(MEMBER)

Deputy Director
Industries & Commerce Department



(KARIM DAD ABBASI)
(MEMBER)

Deputy Director (Admin)
M.R Wing, Karachi



(NOOR MUHAMMAD SHAH)
(CHAIRMAN)

Additional Secretary (Admin)
Excise, Taxation and Narcotics Control Department