



NO: SO (GEN)/ACCTS/ET&NC/C.S/2019-20  
GOVERNMENT OF SINDH  
EXCISE, TAXATION AND NARCOTICS  
CONTROL DEPARTMENT

Karachi, dated the 01<sup>st</sup> June, 2020

**ATTENDANCE SHEET**

**SUBJECT: - PROCUREMENT COMMITTEE MEETING REGARDING OPENING AND EVALUATION OF FINANCIAL PROPOSAL OF TENDER BIDS IN RESPECT OF TENDER FOR PURCHASE OF COMPUTER STATIONARY HELD ON MONDAY, 01<sup>st</sup> JUNE, 2020 AT 01:00 P.M**

| S No. | NAME AND DESIGNATION<br>WITH DEPARTMENT NAME                                                                                           | CONTACT NO   | SIGNATURE |
|-------|----------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------|
| 1     | Uzma Ismail,<br>Additional Secretary (BPS-19)<br>Excise, Taxation & Narcotics Control<br>Department<br>(CHAIRMAN)                      | 021-9212901  |           |
| 2     | Yousuf Gill,<br>Deputy Secretary (BPS-18)<br>Excise, Taxation & Narcotics Control<br>Department<br>(MEMBER)                            | 021-99211433 |           |
| 3     | Karim Dad Abbasi,<br>Deputy Director (Admin), M.R Wing<br>(BPS-18), Excise, Taxation &<br>Narcotics Control Department<br>(MEMBER)     | 0300-9215266 |           |
| 4     | Musarrat Mokhtar,<br>Deputy Director Inspection (BPS-18)<br>Directorate of Industries,<br>Industries & Commerce Department<br>(MEMBER) | 0304-4897299 |           |
| 5     | Aijaz Ahmed,<br>Section Officer (General) (BPS-17)<br>Excise, Taxation & Narcotics Control<br>Department<br>(MEMBER / SECRETARY)       | 021-99211441 |           |
|       |                                                                                                                                        |              |           |



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GOVERNMENT OF SINDH  
EXCISE, TAXATION AND NARCOTICS  
CONTROL DEPARTMENT

Karachi, dated the 01<sup>st</sup> June, 2020

**ATTENDANCE SHEET**

**SUBJECT: - FOR BIDDER AGAINST THE TENDER FOR PURCHASE OF  
COMPUTER STATIONERY (FINANCIAL PROPOSALS OPENING)**

| S. No | COMPANY NAME         | REPRESENTATIVE NAME<br>AND CONTACT NO. | SIGNATURE |
|-------|----------------------|----------------------------------------|-----------|
| 01.   | DODECA PAK           | SYED ALI RAZA<br>0300 8255906.         |           |
| 02    | Omnes B              | Bilal Raza<br>0332-2495580             |           |
| 03    | Global Enterprises   | Syed Arsalan Saeed<br>0381-0200000     |           |
| 04    | Sashun International | Zubeir Ali<br>0300-8982389             |           |
|       |                      |                                        |           |
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|       |                      |                                        |           |

01/06/2020

01/06/2020

01/06/2020



GOVERNMENT OF SINDH  
EXCISE, TAXATION & NARCOTICS  
CONTROL DEPARTMENT

Karachi, dated the 01<sup>st</sup> June, 2020

Subject: **MINUTES OF THE PROCUREMENT COMMITTEE MEETING FOR  
OPENING OF FINANCIAL PROPOSALS FOR PROCUREMENT OF  
COMPUTER STATIONERY**

The meeting for opening of Bids for Procurement of Computer Stationary was held on Monday, 01<sup>st</sup> June, 2020 at 01:00 P.M in the office of Additional Secretary (Admin-I) at 2<sup>nd</sup> Floor, Tughlaq House in order to undertake the Financial Proposals of M/S. Global Enterprises, M/S. Owais Enterprises, M/S. DODECAPAK, and M/S. Sashun International who were qualified in Technical Proposal after scrutiny / evaluation.

2. The following Members of the Procurement Committee attended the meeting:-

- |                                                                                                                             |                  |
|-----------------------------------------------------------------------------------------------------------------------------|------------------|
| 1. Ms. Uzma Ismail<br>Additional Secretary (ADMN-I)<br>Excise, Taxation and Narcotics Control Department                    | <b>Chairman</b>  |
| 2. Mr. Yousuf Gill,<br>Deputy Secretary, (ADMN-I)<br>Excise, Taxation and Narcotics Control Department                      | Member           |
| 3. Mr. Karim Dad Abbasi,<br>Deputy Director, (ADMN), M.R Wing, Karachi<br>Excise, Taxation and Narcotics Control Department | Member           |
| 4. Mr. Aijaz Ahmed Soomro<br>Section Officer (General)<br>Excise, Taxation and Narcotics Control Department                 | Member/Secretary |
| 5. Mr. Musarrat Mokhtar<br>Deputy Director (Inspection)<br>Industries and Commerce Department                               | Member           |

3. The bids were opened on scheduled time at 01:00 P.M in presence of the representatives above mentioned firms/companies. The price/rates quoted by the qualified bidders were read out and encircled by the Chairman of the Procurement Committee. All the Committee Members signed the Financial Proposals opened on the occasion. The financial bids submitted by the above Four (04) Bids did not contain any over-writing or cutting.

4. The Comparative Statement of the above four (04) bids as announced in the meeting attached with the Minutes at (*Annexure-A*), whereas the earnest money in shape of pay orders equivalent to 03% of the total bid value submitted by the said bidders are as under:-

*Continued on Page-2*

- M/S. DodecaPak submitted earnest money pay order amounting to Rs. 1,152,800/- (One Million One Hundred Fifty Two Thousand Eight Hundred Only) vide P.O No: AAA 13880450, dated: 14<sup>th</sup> May, 2020, drawn from Allied Bank Limited.
- M/S. Global Enterprises submitted earnest money pay order amounting to Rs. 1,786,651/- (One Million Seven Hundred Eighty Six Thousand Six Hundred Fifty One Only) vide P.O No: 12660966, dated: 14<sup>th</sup> May, 2020, drawn from Habib Metropolitan Bank Limited.
- M/S. Owais Enterprises submitted earnest money pay order amounting to Rs. 1,642,000/- (One Million Six Hundred Forty Two Thousand Only) vide P.O No: 00053049, dated: 15<sup>th</sup> May, 2020, drawn from Summit Bank.
- M/S. Sashun International submitted earnest money pay order amounting to Rs. 898,500/- (Eight Hundred Ninety Eight Thousand Five Hundred Only) vide P.O No: 06521423, dated: 15<sup>th</sup> May, 2020, drawn from Bank Al Habib Limited.

5. The financial bids statement as announced in the meeting illustrated that the various items quoted by M/S. Global Enterprises, M/S. Owais Enterprises, M/S. DODECAPAK, and M/S. Sashun International were found lowest in various quoted items.

6. Consequently, the Procurement Committee recommended the following firms/companies on the basis of Comparative Statement for further processing as per SPPRA Rules, 2010 (Amended 2020) and final approval of Competent Authority, the details of work recommended (as per Standard Bidding Document) by the Procurement Committee being the 01<sup>st</sup> lowest price in each respective items against the firms given below:-

- M/S Owais Enterprises** for Procurement of items at Serial No. 20,21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 78, 79, 80, 81, 82, 83, 84, 85, 87, 89, 90, 122, 123, 124, 125, 126, 127, 128, 129, 155, 156, 157, 158, 159, 161, 162, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 198, 199, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 247, 274, 275, 277, 278, 279, 282, 283, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 320, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 360, 388, 389, 390, 391, 392, 393, 394, 395, 419, 420, 421, 422, 423, 424, 425, 426, 446, 447, 448, 449, 450.
- M/S DODECAPAK** for Procurement of items at Serial No. 2, 5, 38, 40, 41, 42, 57, 58, 60, 63, 86, 88, 90, 92, 93, 104, 105, 107, 110, 129, 131, 132, 133, 140, 160, 162, 164, 165, 166, 171, 174, 197, 200, 201, 202, 212, 213, 215, 218, 246, 248, 249, 250, 265, 266, 267, 268, 276, 280, 281, 284, 285, 286, 290, 292, 295, 319, 322, 332, 335, 359, 362, 363, 375, 397, 402, 403, 404, 406, 409, 428, 436, 451, 453, 454.
- M/S Sashun International** for Procurement of items at Serial No. 37, 39, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 91, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 130, 134, 135, 136, 137, 138, 163, 167, 168, 169, 203, 204, 205, 206, 207, 208, 209, 210, 211, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 287, 288, 289, 321, 323, 324, 325, 326, 327, 328, 329, 330, 361, 364, 365, 366, 367, 368, 369, 370, 371, 396, 398, 399, 400, 401, 427, 429, 430, 431, 432, 433, 434, 435, 452, 455, 456.

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- iv. **M/S Global Enterprises** for Procurement of items at Serial No. 1, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 59, 61, 62, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 106, 108, 109, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 139, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 170, 172, 173, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 214, 216, 217, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 269, 270, 271, 272, 273, 291, 293, 294, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 331, 333, 334, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 372, 373, 374, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 405, 407, 408, 410, 411, 412, 413, 414, 415, 416, 417, 418, 437, 438, 439, 440, 441, 442, 443, 444, 445.

7. The Meeting ended with the vote of thanks to and from Chair.



**(YOUSUF GILL)**  
Deputy Secretary (Admin-I)  
Excise, Taxation and Narcotics  
Control Department  
**(MEMBER)**



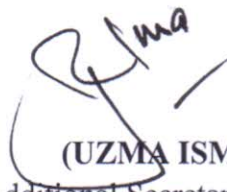
**(KARIM DAD ABBASI)**  
Deputy Director (Admin), M.R Wing,  
Excise, Taxation and Narcotics  
Control Department  
**(MEMBER)**



**(MUSARRAT MOKHTAR)**  
Deputy Director (Inspection)  
Industries & Commerce Department  
**(MEMBER)**



**(ALJAZ AHMED SOOMRO)**  
Section Officer (General)  
Excise, Taxation and Narcotics  
Control Department  
**(MEMBER / SECRETARY)**



**(UZMA ISMAIL)**  
Additional Secretary (Admin-I)  
Excise, Taxation and Narcotics  
Control Department  
**(CHAIRMAN)**