



NO: SO (GEN)/ACCTS/ET&NC/C.S/2019-20  
GOVERNMENT OF SINDH  
EXCISE, TAXATION AND NARCOTICS  
CONTROL DEPARTMENT

Karachi, dated the 15<sup>th</sup> May, 2020

**ATTENDANCE SHEET**

**SUBJECT: - FOR BIDDER AGAINST THE TENDER FOR PURCHASE OF  
COMPUTER STATIONERY (TECHNICAL PROPOSALS OPENING)**

| S. No | COMPANY NAME                                             | REPRESENTATIVE NAME<br>AND CONTACT NO. | SIGNATURE |
|-------|----------------------------------------------------------|----------------------------------------|-----------|
| 01.   | DODGE PAK                                                | SYEDALI RAZA<br>0321-244 0300 8255906. |           |
| 02    | Omers G                                                  | BILAL HASAN                            |           |
| 03    | Global<br>Enterprises                                    | Prof. Anwar<br>Seroof<br>0334-0214421. |           |
| 04    | Sashin International                                     | 0300-8932389<br>Zabair Ali             |           |
| 05    | Syed Muhammad Ali<br><del>State</del> Kashif Enterprises | 0333 7352219<br>Syed Muhammad Ali      |           |
|       |                                                          |                                        |           |
|       |                                                          |                                        |           |
|       |                                                          |                                        |           |

17.5/2020

15/5

15/05/2020

15/5/2020



NO: SO (GEN)/ACCTS/ET&NC/C.S/2019-20  
GOVERNMENT OF SINDH  
EXCISE, TAXATION AND NARCOTICS  
CONTROL DEPARTMENT

Karachi, dated the 15<sup>th</sup> May, 2020

**ATTENDANCE SHEET**

SUBJECT: - PROCUREMENT COMMITTEE MEETING REGARDING  
EVALUATION OF TECHNICAL PROPOSAL OF TENDER BIDS IN  
RESPECT OF TENDER FOR PURCHASE OF COMPUTER  
STATIONARY HELD ON FRIDAY, 15<sup>th</sup> MAY, 2020 AT 11:30 A.M

| S. NO | NAME AND DESIGNATION                          | CONTACT NO   | SIGNATURE |
|-------|-----------------------------------------------|--------------|-----------|
|       | Uzma Ismail<br>Additional Secretary,<br>admn. | 03433200109  |           |
|       | Karim Dad Akhuni.<br>Dy: Director (Admn) MR.  | 0300-9215266 |           |
|       | USARAT M/CHITAN                               | 0304-4897299 |           |
|       | Jensay Gill                                   | 0300-9219471 |           |
|       | Aijaz Ahmed                                   | 0304.4046336 |           |
|       |                                               |              |           |



**GOVERNMENT OF SINDH**  
**EXCISE, TAXATION & NARCOTICS**  
**CONTROL DEPARTMENT**

Karachi, dated the 18<sup>th</sup> May, 2020

**SUBJECT: MINUTES OF THE MEETING REGARDING THE OPENING OF TECHNICAL BIDS FOR THE TENDER FOR PURCHASE OF COMPUTER STATIONARY FOR THE OFFICES OF GOVERNMENT OF SINDH EXCISE, TAXATION & NARCOTICS CONTROL DEPARTMENT**

Meeting of the Departmental Procurement Committee constituted vide Government of Sindh, Excise, Taxation & Narcotics Control Department's Notification No. SO (GEN) / ACCTS / ET&NC / C.STATIONARY/2019-20 dated 28<sup>th</sup> February, 2020 was held on 15<sup>th</sup> May, 2020 at 11:30 A.M under the *Chairmanship of Additional Secretary (ADMN-I), Excise, Taxation and Narcotics Control Department, Government of Sindh, Karachi*, in order to undertake the Technical Appraisal of the Bids submitted in response to Tender Notice published in Newspapers.

2. The following Members of the Procurement Committee attended the meeting:-

- |                                                                                                                             |                  |
|-----------------------------------------------------------------------------------------------------------------------------|------------------|
| 1. Ms. Uzma Ismail<br>Additional Secretary (ADMN-I)<br>Excise, Taxation and Narcotics Control Department                    | <b>Chairman</b>  |
| 2. Mr. Yousuf Gill,<br>Deputy Secretary, (ADMN-I)<br>Excise, Taxation and Narcotics Control Department                      | Member           |
| 3. Mr. Karim Dad Abbasi,<br>Deputy Director, (ADMN), M.R Wing, Karachi<br>Excise, Taxation and Narcotics Control Department | Member           |
| 4. Mr. Aijaz Ahmed Soomro<br>Section Officer (General)<br>Excise, Taxation and Narcotics Control Department                 | Member/Secretary |
| 5. Mr. Musarrat Mokhtar<br>Deputy Director<br>Industries and Commerce Department                                            | Member           |

3. The Chairman of the Procurement Committee welcomed the Procurement Committee Members and bidders. The Committee was apprised that besides three leading Newspapers, the tender was also hoisted on SPPRA's official website with the SPPRA Serial No. T00674-19-0002, dated: 29<sup>th</sup> April, 2020 and the SPPRA I.D will be released after compliance of Rule-50 i.e. "furnishing of Original Bid Evaluation Report, Technical Evaluation Report, Financial Evaluation Report, Comparative Statement, Form of Contract and Letter of Award & Bill of Quantities to the SPPR Authority".

4. The Committee Members were informed that, in response to the tender advertisement, following Seven (07) firms purchased the Standard Bidding Document issued against their written request and Pay Order of Rs. 2,000/- (Non-Refundable Tender Fee):

- M/s. Ana-Digi Systems
- M/s. Global Enterprises
- M/s. Kashf Enterprises
- M/s. Star Enterprises
- M/s. DodecaPak
- M/s. Sashun International
- M/s. Owais Enterprises

5. However, out of the above seven (07) firms, only five (05) firms namely: M/s. Global Enterprises, M/s. Kashf Enterprises, M/s. DodecaPak, M/s. Sashun International & M/s. Owais Enterprises submitted their bids well within stipulated time, i.e. 15<sup>th</sup> May, 2020 till 10:30 a.m. The same five bidders also attended the meeting.

6. Accordingly, the bids were opened on 15<sup>th</sup> May, 2020 at 11:30 a.m in presence of the above mentioned participants. All the members of the Procurement Committee signed the sealed envelope of the technical bids after opening and also signed the sealed financial bids envelopes.

7. The Single Stage-Two Envelopes procedure as prescribed in SPPRA Rules "Procedure of Open Competitive Bidding" was adopted. The Committee proceeded as per prescribed procedure of Rule-46 sub Rule-2 of SPPRA-2010 (Amended-2020), and initially, the Envelopes marked as **"Technical Proposals"** were opened in presence of the Bidders and the Envelopes marked as **"Financial Proposals"** retained in the custody of Departmental Procurement Committee without being opened.

8. The Procurement Committee then perused the technical bids without reference to the price as per Preliminary (Mandatory) Screening Criteria and Evaluation Criteria & Comparison of Bid(s) provided in the Standard Bidding Document and verified the required documents submitted by the bidders on the basis of criteria laid down in the Standard Bidding Document.

10. The Chairman Procurement Committee requested all members to evaluate the Technical bids in the forthcoming meeting shortly. It was also decided that Financial Proposals of the qualified Bidders will be opened on Monday, 01<sup>st</sup> June, 2020 at the same venue where the Technical Proposals were opened (Committee Room of Additional Secretary (Admin-I), Excise, Taxation & Narcotics Control Department, Karachi.

The Meeting ended with the vote of thanks to and from Chair.



**(YOUSUF GILL)**  
**(MEMBER)**

Deputy Secretary (Admin-I)  
Excise, Taxation and Narcotics  
Control Department



**(KARIM DAD ABBASI)**  
**(MEMBER)**

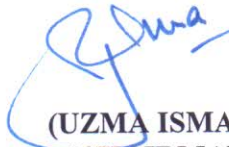
Deputy Director (Admin)  
M.R Wing, Karachi  
Excise, Taxation and Narcotics  
Control Department



**(MUSARRAT MOKHTAR)**  
**(MEMBER)**  
Deputy Director  
Industries & Commerce Department



**(ALI JAZ AHMED SOOMRO)**  
**(MEMBER / SECRETARY)**  
Section Officer (General)  
Excise, Taxation and Narcotics  
Control Department



**(UZMA ISMAIL)**  
**(CHAIRMAN)**  
Additional Secretary (Admin-I)  
Excise, Taxation and Narcotics  
Control Department



NO: SO (GEN)/ACCTS/ET&NC/C.S/2019-20  
GOVERNMENT OF SINDH  
EXCISE, TAXATION AND NARCOTICS  
CONTROL DEPARTMENT

Karachi, dated the 19<sup>th</sup> May, 2020

**ATTENDANCE SHEET**

**SUBJECT: - PROCUREMENT COMMITTEE MEETING REGARDING  
EVALUATION OF TECHNICAL PROPOSAL OF TENDER BIDS IN  
RESPECT OF TENDER FOR PURCHASE OF COMPUTER  
STATIONARY HELD ON TUESDAY, 19<sup>th</sup> MAY, 2020 AT 11:00 A.M**

| S No. | NAME AND DESIGNATION<br>WITH DEPARTMENT NAME                                                                                           | CONTACT NO   | SIGNATURE |
|-------|----------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------|
| 1     | Uzma Ismail,<br>Additional Secretary (BPS-19)<br>Excise, Taxation & Narcotics Control<br>Department<br>(CHAIRMAN)                      | 021-9212901  |           |
| 2     | Yousuf Gill,<br>Deputy Secretary (BPS-18)<br>Excise, Taxation & Narcotics Control<br>Department<br>(MEMBER)                            | 021-99211433 |           |
| 3     | Karim Dad Abbasi,<br>Deputy Director (Admin), M.R Wing<br>(BPS-18), Excise, Taxation &<br>Narcotics Control Department<br>(MEMBER)     | 0300-9215266 |           |
| 4     | Musarrat Mokhtar,<br>Deputy Director Inspection (BPS-18)<br>Directorate of Industries,<br>Industries & Commerce Department<br>(MEMBER) | 0304-4897299 |           |
| 5     | Aijaz Ahmed,<br>Section Officer (General) (BPS-17)<br>Excise, Taxation & Narcotics Control<br>Department<br>(MEMBER / SECRETARY)       | 021-99211441 |           |
|       |                                                                                                                                        |              |           |



GOVERNMENT OF SINDH  
EXCISE, TAXATION & NARCOTICS  
CONTROL DEPARTMENT

Dated: 19<sup>th</sup> May 2020

SUBJECT: MINUTES OF THE MEETING REGARDING THE OPENING OF TECHNICAL BIDS FOR THE TENDER FOR PURCHASE OF COMPUTER STATIONARY FOR THE OFFICES OF GOVERNMENT OF SINDH EXCISE, TAXATION & NARCOTICS CONTROL DEPARTMENT

The Meeting of the Departmental Procurement Committee constituted vide Government of Sindh, Excise, Taxation & Narcotics Control Department's Notification No: SO (GEN) / ACCTS / ET&NC / C.STATIONARY/2019-20 dated 28<sup>th</sup> February, 2020 was held on Tuesday, 19<sup>th</sup> May, 2020 at 11:00 a.m under the Chairmanship of Additional Secretary (ADMN-I), Excise, Taxation and Narcotics Control Department, Government of Sindh, Karachi to examine, scrutinize and evaluate the bids received in the matter.

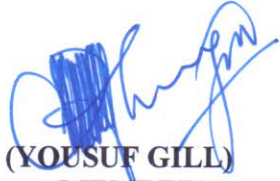
2. The following Members of the Procurement Committee attended the meeting:-

- |                                                                                                                             |                  |
|-----------------------------------------------------------------------------------------------------------------------------|------------------|
| 1. Ms. Uzma Ismail<br>Additional Secretary (ADMN-I)<br>Excise, Taxation and Narcotics Control Department                    | <b>Chairman</b>  |
| 2. Mr. Yousuf Gill,<br>Deputy Secretary, (ADMN-I)<br>Excise, Taxation and Narcotics Control Department                      | Member           |
| 3. Mr. Karim Dad Abbasi,<br>Deputy Director, (ADMN), M.R Wing, Karachi<br>Excise, Taxation and Narcotics Control Department | Member           |
| 4. Mr. Aijaz Ahmed Soomro<br>Section Officer (General)<br>Excise, Taxation and Narcotics Control Department                 | Member/Secretary |
| 5. Mr. Musarrat Mokhtar<br>Deputy Director<br>Industries and Commerce Department                                            | Member           |

3. The Chairman of the Procurement Committee welcomed the Procurement Committee Members and informed that as per the decision of the last meeting held on 15<sup>th</sup> May, 2020, after examination, scrutiny and evaluation of Technical bids submitted by the firms as per Bid Evaluation Criteria composition of Criteria for Computer Stationary, names of the successful technically qualified bidders would be announced and the date and time of financial bid opening would be communicated accordingly.

4. In this connection, the Committee thoroughly examined, scrutinized and evaluated the Technical Proposals submitted by (02) two bidders i.e. M/S. Sashun International and M/s. Global Enterprises. Due to other engagements and short office timings in the month of Holy Ramdan the Procurement Committee decided to hold next Meeting on Thursday, 21<sup>st</sup> May, 2020 at 11:00 a.m, in order to complete the Technical Evaluation of remaining (03) three Bidders.

5. The Meeting ended with the vote of thanks to and from Chair.



**(YOUSUF GILL)**  
**(MEMBER)**

Deputy Secretary (Admin-I)  
Excise, Taxation and Narcotics  
Control Department



**(KARIM DAD ABBASI)**  
**(MEMBER)**

Deputy Director (Admin)  
M.R Wing, Karachi  
Excise, Taxation and Narcotics  
Control Department



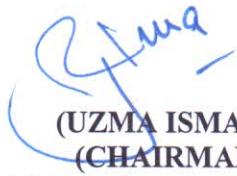
**(MUSARRAT MOKHTAR)**  
**(MEMBER)**

Deputy Director  
Industries & Commerce Department



**(ALI JAZ AHMED SOOMRO)**  
**(MEMBER / SECRETARY)**

Section Officer (General)  
Excise, Taxation and Narcotics  
Control Department



**(UZMA ISMAIL)**  
**(CHAIRMAN)**

Additional Secretary (Admin-I)  
Excise, Taxation and Narcotics  
Control Department



NO: SO (GEN)/ACCTS/ET&NC/C.S/2019-20  
GOVERNMENT OF SINDH  
EXCISE, TAXATION AND NARCOTICS  
CONTROL DEPARTMENT

Karachi, dated the 21<sup>st</sup> May, 2020

**ATTENDANCE SHEET**

**SUBJECT: - PROCUREMENT COMMITTEE MEETING REGARDING  
EVALUATION OF TECHNICAL PROPOSAL OF TENDER BIDS IN  
RESPECT OF TENDER FOR PURCHASE OF COMPUTER  
STATIONARY HELD ON TUESDAY, 21<sup>st</sup> MAY, 2020 AT 11:00 A.M**

| S No. | NAME AND DESIGNATION<br>WITH DEPARTMENT NAME                                                                                           | CONTACT NO   | SIGNATURE |
|-------|----------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------|
| 1     | Uzma Ismail,<br>Additional Secretary (BPS-19)<br>Excise, Taxation & Narcotics Control<br>Department<br>(CHAIRMAN)                      | 021-9212901  |           |
| 2     | Yousuf Gill,<br>Deputy Secretary (BPS-18)<br>Excise, Taxation & Narcotics Control<br>Department<br>(MEMBER)                            | 021-99211433 |           |
| 3     | Karim Dad Abbasi,<br>Deputy Director (Admin), M.R Wing<br>(BPS-18), Excise, Taxation &<br>Narcotics Control Department<br>(MEMBER)     | 0300-9215266 |           |
| 4     | Musarrat Mokhtar,<br>Deputy Director Inspection (BPS-18)<br>Directorate of Industries,<br>Industries & Commerce Department<br>(MEMBER) | 0304-4897299 |           |
| 5     | Aijaz Ahmed,<br>Section Officer (General) (BPS-17)<br>Excise, Taxation & Narcotics Control<br>Department<br>(MEMBER / SECRETARY)       | 021-99211441 |           |
|       |                                                                                                                                        |              |           |



GOVERNMENT OF SINDH  
EXCISE, TAXATION & NARCOTICS  
CONTROL DEPARTMENT

Dated: 21<sup>st</sup> May 2020

SUBJECT: MINUTES OF THE MEETING REGARDING THE OPENING OF  
TECHNICAL BIDS FOR THE TENDER FOR PURCHASE OF COMPUTER  
STATIONARY FOR THE OFFICES OF GOVERNMENT OF SINDH  
EXCISE, TAXATION & NARCOTICS CONTROL DEPARTMENT

The 2<sup>nd</sup> Meeting of the Departmental Procurement Committee constituted vide Government of Sindh, Excise, Taxation & Narcotics Control Department's Notification No. SO (GEN) / ACCTS / ET&NC / C.STATIONARY/2019-20 dated 28<sup>th</sup> February, 2020 was held on Thursday, 21<sup>st</sup> May, 2020 at 11:00 A.M under the Chairmanship of Additional Secretary (ADMN-I), Excise, Taxation and Narcotics Control Department, Government of Sindh, Karachi to examine, scrutinize and evaluate the bids received in the subject matter.

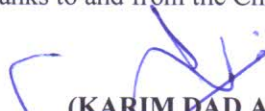
2. As decided in the previous meeting of the remaining (03) three bidders, technical proposals of M/S. Owais Enterprises, M/S. Kashf Enterprises and M/S. DodecaPak were examined scrutinized and evaluated by the Procurement Committee. In this connection, the Committee thoroughly re-checked all (05) Five Technical proposals submitted by bidders and found that only M/S. Kashf Enterprises did not qualify the Mandatory Screening Criteria, hence it was decided that the said firm would be informed that their bid is rejected and their seal Financial Envelop would be returned accordingly.

3. The Committee prepared detailed report of Preliminary Screening Criteria, Evaluation Criteria and Comparison of Bid(s) which was duly signed by the Procurement Committee Members vide (*Annexure-I to II*). It was decided to circulate the evaluation report to all concerned and financial bids will be opened in the presence of members of Procurement Committee as well as qualified bidders i.e. M/S. Owais Enterprises, M/S. Global Enterprises, M/S. Sashun International and M/S. DodecaPak on Monday i.e. 01<sup>st</sup> June, 2020 as per SPPRA Rules.

4. The Meeting ended with the vote of thanks to and from the Chair.

  
(YOUSUF GILL)  
(MEMBER)

Deputy Secretary (Admin-I)  
Excise, Taxation and Narcotics  
Control Department

  
(KARIM DAD ABBASI)  
(MEMBER)  
Deputy Director (Admin)  
M.R Wing, Karachi  
Excise, Taxation and Narcotics  
Control Department

  
(MUSARRAT MOKHTAR)  
(MEMBER)  
Deputy Director  
Industries & Commerce Department

  
(AIJAZ AHMED SOOMRO)  
(MEMBER / SECRETARY)  
Section Officer (General)  
Excise, Taxation and Narcotics  
Control Department

  
(UZMA ISMAIL)  
(CHAIRMAN)  
Additional Secretary (Admin-I)  
Excise, Taxation and Narcotics  
Control Department

**ANNEXURE-I****PRELIMINARY (MANDATORY) SCREENING CRITERIA:****TENDER FOR PURCHASE OF COMPUTER STATIONERY OPENED ON 15-05-2020 AT 11:30 AM**

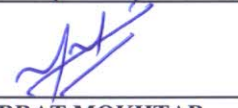
| Sr. No | Description                                                                                                                                                                          | Name of Bidder(s) |                    |                   |                   |                      |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------|-------------------|-------------------|----------------------|
|        |                                                                                                                                                                                      | DodecaPak         | Global Enterprises | Kashf Enterprises | Owais Enterprises | Sashun International |
| 1      | Are Both Envelopes Sealed? (Technical & Financial)                                                                                                                                   | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 2      | Is Original Tender Receipt is attached?                                                                                                                                              | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 3      | Are Envelopes properly typed as prescribed in clause 12.23 & 12.25?                                                                                                                  | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 4      | Is Tender Covering Letter format typed properly on Bidder(s) Letter Head with Authorized Signatures & Official Seal as prescribed at <i>Annexure-A</i> ?                             | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 5      | Is Technical Proposal Format at <i>Annexure-C</i> typed properly on Bidder(s) Letter Head with Authorized Signatures & Official Seal?                                                | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 6      | Is Undertaking Format at <i>Annexure-E</i> typed properly on Bidder(s) Letter Head with Authorized Signatures & Official Seal?                                                       | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 7      | Is Affidavit of Non-Litigation and Blacklisting is properly typed on stamp paper valuing of Rs. 100/- with proper required discipline (to be produced by the bidder(s) itself).      | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 8      | Is Affidavit Format at <i>Annexure-F</i> typed properly on Rs. 100/- Stamp paper with Authorized Signatures & Official Seal?                                                         | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 9      | Is Bid Requirement Form at <i>Annexure-G</i> properly Filled with Bidder(s) complete address with Authorized Signatures & Seal?                                                      | Yes               | Yes                | No                | Yes               | Yes                  |
| 10     | Is Financial Proposal Format at <i>Annexure-I</i> properly filled by the Bidder(s) complete address along with Authorized Signatures & Seal (to be attached with Financial Proposal) | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 11     | Is Valid General Sales Tax (GST) Certificate(s) provided by the Bidder(s)? (Color copy required).                                                                                    | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 12     | Is Valid National Tax Number (NTN) Certificate(s) provided by the Bidder(s)? (Color Copy required).                                                                                  | Yes               | Yes                | Yes               | Yes               | Yes                  |

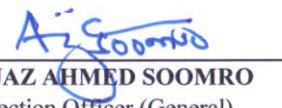
**ANNEXURE-I****PRELIMINARY (MANDATORY) SCREENING CRITERIA:****TENDER FOR PURCHASE OF COMPUTER STATIONERY OPENED ON 15-05-2020 AT 11:30 AM**

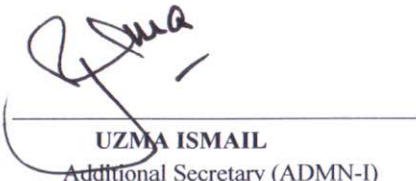
| Sr. No | Description                                                                                                                                                  | Name of Bidder(s) |                    |                   |                   |                      |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------|-------------------|-------------------|----------------------|
|        |                                                                                                                                                              | DodecaPak         | Global Enterprises | Kashf Enterprises | Owais Enterprises | Sashun International |
| 13     | Is Professional Tax Certificate(s) for the Current Financial Year 2018-2019 submitted by the Bidder(s) in its Technical Bid(s)? (Color copy required).       | Yes               | Yes                | No                | Yes               | Yes                  |
| 14     | Are all documents in Technical Proposal submitted by the Bidder(s) duly signed, designated with Official Seal, properly filed, flagged as well as paginated? | Yes               | Yes                | Yes               | Yes               | Yes                  |
| 15     | Are detail of all the documents are mentioned in front of the Index                                                                                          | Yes               | Yes                | Yes               | Yes               | Yes                  |

  
**YOUSUF GILL**  
 Deputy Secretary (ADMN-I)  
 Excise, Taxation and Narcotics  
 Control Department  
**(MEMBER)**

  
**KARIM DAD ABBASI**  
 Deputy Director (Admin)  
 Excise, Taxation and Narcotics  
 Control Department  
**(MEMBER)**

  
**MUSARRAT MOKHTAR**  
 Deputy Director (Inspection)  
 Industries and Commerce Department  
**(MEMBER)**

  
**AIJAZ AHMED SOOMRO**  
 Section Officer (General)  
 Excise, Taxation and Narcotics  
 Control Department  
**(MEMBER/SECRETARY)**

  
**UZMA ISMAIL**  
 Additional Secretary (ADMN-I)  
 Excise, Taxation and Narcotics  
 Control Department  
**(CHAIRMAN)**

**EVALUATION CRITERIA & COMPARISON OF BID(S)**

| SECTION               | REQUIREMENTS                                                                                                                                                                                                                                                           |                                |                                |                                |                                |                                |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
|                       |                                                                                                                                                                                                                                                                        | DodecaPak                      | Global Enterprises             | Kashf Enterprises              | Owais Enterprises              | Sashun International           |
| GENERAL REQUIREMENTS: |                                                                                                                                                                                                                                                                        |                                |                                |                                |                                |                                |
| A                     | Required to submit the Company Name, Year of Establishment, Address of the Firm (Registered Office), Telephone number(s), Fax number(s) and E-mail Address and must have at-least One (01) registered operational office in Karachi.(Details shall submit with proof). | Yes                            | Yes                            | No                             | Yes                            | Yes                            |
| B                     | Required to submit valid copy of N.I.C of Firm's Authorized Representative (Signing Authority) (Color copy of NIC shall be submit).                                                                                                                                    | Yes                            | Yes                            | No                             | Yes                            | Yes                            |
| C                     | Form of Company (Attach Memorandum) Where applicable.                                                                                                                                                                                                                  | Proprietorship/<br>Individual. | Proprietorship/<br>Individual. | Proprietorship/<br>Individual. | Proprietorship/<br>Individual. | Proprietorship/<br>Individual. |
|                       | • Proprietorship/Individual.                                                                                                                                                                                                                                           |                                |                                |                                |                                |                                |
|                       | • Private Limited.                                                                                                                                                                                                                                                     |                                |                                |                                |                                |                                |
|                       | • Public Limited.                                                                                                                                                                                                                                                      |                                |                                |                                |                                |                                |
|                       | • Partnership.                                                                                                                                                                                                                                                         |                                |                                |                                |                                |                                |
|                       | • Corporation.                                                                                                                                                                                                                                                         |                                |                                |                                |                                |                                |
|                       | • Other(s) (Specify).                                                                                                                                                                                                                                                  |                                |                                |                                |                                |                                |
| D                     | Location of the Firm/Company/Contractor (Attach Memorandum) Where Applicable                                                                                                                                                                                           | Commercial                     | Commercial                     | Commercial                     | Commercial                     | Commercial                     |
|                       | • Industrial.                                                                                                                                                                                                                                                          |                                |                                |                                |                                |                                |
|                       | • Commercial.                                                                                                                                                                                                                                                          |                                |                                |                                |                                |                                |
|                       | • Residential.                                                                                                                                                                                                                                                         |                                |                                |                                |                                |                                |
|                       | • Others (Specify).                                                                                                                                                                                                                                                    |                                |                                |                                |                                |                                |

## EVALUATION CRITERIA & COMPARISON OF BID(S)

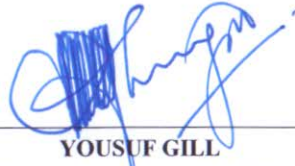
| SECTION | REQUIREMENTS                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                    |                   |                   |                      |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------|-------------------|-------------------|----------------------|
|         |                                                                                                                                                                                                                                                                                                                                                                                                                                               | DodecaPak | Global Enterprises | Kashf Enterprises | Owais Enterprises | Sashun International |
| E       | Required to submit the Income Tax Return to FBR Department for the last Three (03) Years.                                                                                                                                                                                                                                                                                                                                                     | Yes       | Yes                | No                | Yes               | Yes                  |
| F       | Required to submit the General Sales Tax Return to FBR Department for the last Three (03) Years.                                                                                                                                                                                                                                                                                                                                              | Yes       | Yes                | No                | Yes               | Yes                  |
| G       | Required to submit the proper product catalogue in Technical Proposal offered by the Bidder(s) in its Bid.                                                                                                                                                                                                                                                                                                                                    | Yes       | Yes                | No                | Yes               | Yes                  |
| 2       | <b>FINANCIAL CAPABILITIES:</b>                                                                                                                                                                                                                                                                                                                                                                                                                |           |                    |                   |                   |                      |
| A       | Required to submit the Valid Current <u>Financial Soundness Certificate /Account Maintaining Certificate</u> from the concerned Bank.                                                                                                                                                                                                                                                                                                         | Yes       | Yes                | Yes               | Yes               | Yes                  |
| B       | Required to submit the <u>Bank Statement</u> without any tempering for at-least past 36-months (03-Years) for the purpose of verification of Firm's Financial Capabilities.                                                                                                                                                                                                                                                                   | Yes       | Yes                | Incomplete        | Yes               | Yes                  |
| C       | Required to submit the Last 36-months (03-Years) Annual Sales Turnover/Net profit for each year in the respective business, not less than the Bid Cost in a year. Copy of Audit Report i.e. (Auditor's Report, Balance Sheet, and Profit & Loss Account, Cash flow statement) <u>or</u> any other valid Documentary Evidence shall be submitted.                                                                                              | Yes       | Yes                | No                | Yes               | Yes                  |
| 3       | <b>WORKING EXPERIENCE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                    |                   |                   |                      |
| A       | The Concerned Firm / Company / Vendor shall provide the details of similar works and cost, completed during the last 03 years. Valid Documentary evidence shall be submitted in shape of copies of Purchase orders/work orders/agreements/completion certificates. ( <i>Minimum 15-proofs required for the last 03-Years Work Experience in relating to the concerned field</i> ) . At least Five (5) Proofs shall be submitted of each Year. | Yes       | Yes                | No                | Yes               | Yes                  |

## EVALUATION CRITERIA & COMPARISON OF BID(S)

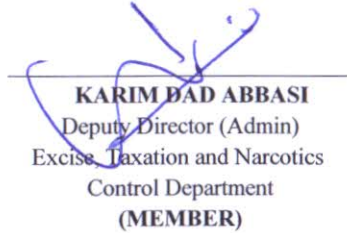
| SECTION | REQUIREMENTS                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                    |                   |                   |                      |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------|-------------------|-------------------|----------------------|
|         |                                                                                                                                                                                                                                                                                                                                                                                                                                                   | DodecaPak | Global Enterprises | Kashf Enterprises | Owais Enterprises | Sashun International |
| B       | The concerned Firm/Company/Vendor shall have well-experienced of supplying similar product in Government/Private Institutions with documentary evidence. (At least 10-valid documentary proof shall be submitted in shape of Work/Job Order, Supply Order or any other written proof which has acceptable as per rules).                                                                                                                          | Yes       | Yes                | No                | Yes               | Yes                  |
| C       | Require to submit the capability of work in different locations/areas of Sindh for Supply & support activities along with the list of their clients in Sindh, or in any other province of Pakistan with their contact number to whom similar goods has been supplied <i>(At least 05-Proofs required in shape of Copies of Purchase orders/work orders/agreements)</i> .                                                                          | Yes       | Yes                | No                | Yes               | Yes                  |
| 4       | <b>CERTIFICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                    |                   |                   |                      |
| A       | Required to submit at least Fifteen (15) valid Customer Satisfaction/Work Completion Certificates from the Clients/Customers at Client Official Letter Head with required discipline that the Firm(s)/Contractor(s) has provided the required services & items/goods/stores as per Procuring Agency requirement and on scheduled time during in the contract period for last 03 Years. At least Five (05) Proofs shall be submitted of each Year. | Yes       | Yes                | No                | Yes               | Yes                  |
| B       | Copy of Professional Tax for the Year 2018-19                                                                                                                                                                                                                                                                                                                                                                                                     | Yes       | Yes                | No                | Yes               | Yes                  |

## EVALUATION CRITERIA & COMPARISON OF BID(S)

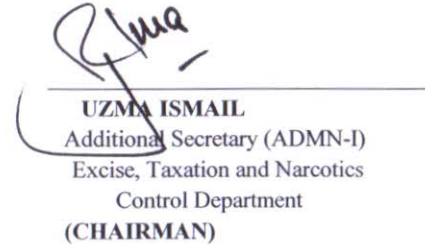
| SECTION | REQUIREMENTS                                                                                                                            |           |                    |                   |                   |                      |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------|-------------------|-------------------|----------------------|
|         |                                                                                                                                         | DodecaPak | Global Enterprises | Kashf Enterprises | Owais Enterprises | Sashun International |
| C       | Authorized Representative Certificate must have attached with bid and one copy with representative whom attend the bid opening meeting. | Yes       | Yes                | No                | Yes               | Yes                  |



**YOUSUF GILL**  
Deputy Secretary (ADMN-I)  
Excise, Taxation and Narcotics  
Control Department  
(MEMBER)



**KARIM BAD ABBASI**  
Deputy Director (Admin)  
Excise, Taxation and Narcotics  
Control Department  
(MEMBER)



**UZMA ISMAIL**  
Additional Secretary (ADMN-I)  
Excise, Taxation and Narcotics  
Control Department  
(CHAIRMAN)



**MUSARRAT MOKHTAR**  
Deputy Director (Inspection)  
Industries and Commerce Department  
(MEMBER)



**AJAZ AHMED SOOMRO**  
Section Officer (General)  
Excise, Taxation and Narcotics  
Control Department  
(MEMBER/SECRETARY)