

Excise, Taxation & Narcotics Department
Government of Sindh



REQUEST FOR PROPOSALS

SUPPLY OF
HARDWARE /
SOFTWARE ITEMS

DECEMBER 2014

N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.



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1 RFP INFORMATION

- 1.1 This Request for Proposal (RFP) is being issued for the project, “Hardware And Software Items for Excise, Taxation and Narcotics Department of Government of Sindh”.
- 1.2 The Purchaser invites sealed bids from Bidders for the implementation of the project on a turnkey basis, including delivery, installation, commissioning, integration, implementation, training, warranty and technical support as specified in the RFP.
- 1.3 Bidding documents (and additional copies) may be purchased at the address given at the bottom of this page and upon payment of a non-refundable fee of Pak Rupees 2,000/- in the form of Pay Order. The last date of purchase of bid documents is 29th December. No bid document will be issued after 11 AM on this deadline. In order to be eligible to submit the bid, a bidder should have purchased the bid. The receipt of the bid purchase shall be attached with the bid at the time of submission.
- 1.4 Bids shall be valid for a period of 90 days after Bid closing and must be accompanied by security of 2.5% of the total quoted bid price, and shall be delivered to the address given at the bottom of the page on or before the last date, 29th December, of bid submission at 2:00 pm and the technical bids would be opened on the same day at 3:00 pm in the presence of the bidders who wish to attend. Late bids would be rejected.
- 1.5 The RFP is issued in strict compliance with Sindh Public Procurement Rules 2010 and bids would be accepted under the recommended Single Stage – Single Envelope bid procedure
- 1.6 Bidders may obtain further information from the Purchaser during normal working hours at the address given below and submit queries via letter or fax to the Point of Contact listed in para. 1.9.
- 1.7 All bids must be accompanied by a bid bond, in the form of a Bank Guarantee (from a Scheduled Bank in Pakistan), Demand Draft/Pay Order, of not less than two and half percent (2.5%) of the bid price. Company/Personal Cheques or Insurance Guarantee are NOT acceptable forms of bid bond. The bid bonds must be valid for 28 days beyond the Bid Validity period.
- 1.8 The attention of prospective Bidders is drawn to (i) the fact that they will be required to certify in their bids that all software/hardware is either covered by a valid license or was produced by the Bidder and (ii) that violations are considered fraud, which is, among other remedies, punishable by potential blacklisting from participation in future procurements.
- 1.9 The point of Contact for all correspondence is:
SO General
Department of Excise, Taxation and Narcotics Department
Second Floor, Tughlaq House



Government of Sindh
Karachi
Phone: +92 21 99211096
Fax: +92 21 99211435

2 RFP TERMINOLOGY

- 2.1. “RFP” or “Request for Proposal” means this document and the Bid Response Forms;
- 2.2. “Bidder” means a company that has been invited to submit and intends to submit a proposal in response to this RFP;
- 2.3. “Purchaser” means Department of Excise, Taxation and Narcotics Department, Government of Sindh;
- 2.4. “Contractor” means the successful bidder to this Request for Proposal who enters into a written Contract with the Purchaser;
- 2.5. “Contract” means written agreement resulting from this Request for Proposal executed by the Purchaser and the Contractor.

3 RFP GUIDELINES

3.1 General

3.1.1 Scope of Bid

The Purchaser is the main revenue collecting agency of the Government of Sindh which has been entrusted to collect the following taxes from its more than five million taxpayers: a) Property Tax, b) Professional tax, c) Infra-Cess Tax, d) Motor Registration Fee and Tax, e) Hotel Tax, f) Excise Duty, g) Cotton Fee, h) Entertainment Duty.

Purchaser intends to enhance its services to the Tax Payers in the Province of Sindh by supplying Hardware and Software items.

The contractor will be required to conduct a Detailed Requirements Analysis task. The objective of this task is to validate the high level requirements stated in this RFP and identify any additional requirements within the scope of work of defined in this RFP. The contractor shall develop an action plan based on the analysis. The action plan will be submitted for approval of the Purchaser.

After the approval by the Purchaser the Contractor will supply the items and provide Maintenance and Operations Support for a period of twelve (12) months.

The successful bidder shall:

- a. Perform the tasks of supplying the hardware and software items



- b. Provide warranty, support and maintenance for a period of one (1) years strictly adhering to the standard requirements;
- c. Provide operations support for a period of twelve (12) months.
- d. Provide user training.
- e. Provide documentation as required.

The entire project is expected to be completed in six (06) months (excluding the warranty & support) after the award of the contract. Detailed project plan would be mutually agreed at the time of signing of the Contract with the successful bidder.

NOTE: Failing to comply or deviation from any of the above would result in **rejection** of the bid.

3.1.2 Mode of Bidding

- 3.1.2.1 The firm or company (Bidder) must be an entity incorporated under the laws of Pakistan.
- 3.1.2.2 A Bidder must submit an original proposal substantially responsive to the Technical Specifications included in the Bidding Documents.
- 3.1.2.3 Provision for price escalation adjustment included in a bid shall not be taken into consideration.
- 3.1.2.4 Purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder(s) of any obligation to inform the affected Bidder(s) on the grounds for Purchaser's action.

3.1.3 Procurement Schedule

The procurement schedule for this project is as follows:

Procurement Milestone	Date
Last Date to Purchase RFP (First attempt)	December, 29 th 2014, 11:00 AM
Proposal Submission Deadline (First attempt)	December, 29 th 2014, 2:00 PM.
Last Date to Purchase RFP (If first attempt non responsive)	January, 16 th 2015, 11:00 AM
Proposal Submission Deadline (If first attempt non responsive)	January, 16 th 2015, 2:00 PM.



3.1.4 Eligible Bidders

- 3.1.4.1** This bidding process is open to all eligible firms subject to the conditions given below.
- 3.1.4.2** The Bidder shall furnish, as part of its bid documents establishing the Bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- 3.1.4.3** The bidder should have officially purchased the bidding documents as detailed in para. 1.3, evident by submission of bid purchase receipt.
- 3.1.4.4** The documentary, evidence of the Bidder's eligibility to bid shall establish to Purchaser's satisfaction that the Bidder, at the time of submission of its bid, is a association of persons, company or corporation.
- 3.1.4.5** Purchaser reserves the right to depute two professionals for studying and evaluating the facilities of similar nature to those being proposed under this RFP. These facilities should be the one, which are considered as most representatives of their relevant capabilities and performance by the vendor, to highlight the technical issues involved.
- 3.1.4.6** Bidders shall provide such evidence of their continued eligibility satisfactory to the Purchaser, as the Purchaser shall reasonably request.

3.1.5 Mandatory Qualifications of the Bidder

- 3.1.5.1** By submission of documentary evidence in its bid, the Bidder must establish to the Purchaser's satisfaction:
1. that it has the required experience and technical know-how for the project scope of work; and
 2. that it has financial capability to perform the Contract.
 3. Hardware meets the specifications
- 3.1.5.2** By submission of documentary evidence in its bid, the Bidder MUST establish to the Purchaser's satisfaction:
1. that it is properly registered with FBR for Income Tax and Sales Tax;
 2. that it has at qualified IT Engineers on payroll as permanent employees with minimum strength of 100 employees;
 3. PSEB and ISO 9001 certification
 4. Turnover of minimum 300 million over a period of 3 years



5. Must have delivered projects of similar nature in public sector worth more than 100 million turnover period of 4 years
6. that it must submit authorization letters from the principal providing the Hardware solution.

3.1.5.3 Failure to comply with or satisfy any of the above clauses in 3.1.5.1 and 3.1.5.2 would result in disqualification and rejection of bid.

3.1.6 Joint Ventures

3.1.6.1 Bidders may submit bids as a Joint Venture but in such case one bidder shall be appointed as a lead bidder who shall be solely responsible for end to end delivery of the entire project.

3.1.6.2 The Lead Bidder MUST fulfil all of the requirements laid out in Section 3.1.5.

3.1.7 Sub-Contracting or Sub-letting

3.1.7.1 Bidder shall include details of any Sub-Contractors it intends to engage for the execution of the project in its bid and it would be the sole prerogative of the Purchaser to accept or reject any Sub-Contract/Sub-Let arrangements.

3.1.7.2 If the Bidder includes any Sub-Contractors, the qualification of the Sub-Contractor may NOT be used to meet the Mandatory Qualifications laid out in Section 3.1.5

3.1.7.3 Sub-Contracting or Sub-letting any part of the project to any party other than that detailed in the bid would be allowed only in exceptional circumstances, In case of such approval of a sub-contractor, Bidder/Contractor shall not be relieved from any liability or obligations under the Contract.

3.1.7.4 In case of Sub-Contracting or Sub-letting any part of the project to any party explicitly permitted by the Purchaser, the Bidder will be entirely responsible for execution of the Contract in all respects according to the terms and conditions of the Contract.

3.1.7.5 Explicit written permission of the Purchaser would be necessary to Sub-Contract or Sub-Let any part of the Contract to a third party whether or not mentioned as such in the bid. Purchaser has the right to cancel the Contract if the Contractor fails to comply with this requirement.

3.1.8 Cost of Bidding

3.1.8.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser will in no case be responsible or liable for those costs.

3.2 The Bidding Documents



3.2.1 Content of Bidding Documents

- 3.2.1.1** The contents of the Bidding Documents should be read in conjunction with any addenda issued.
- 3.2.1.2** Bidders are expected to examine all instructions, forms, terms, specifications, and other information in the RFP. Failure to furnish all information required by the RFP or to submit a bid not substantially responsive in every respect will be at the Bidder's risk and may result in the rejection of its bid.
- 3.2.1.3** The Invitation for Bids does not form an official part of this RFP and is included for reference only. In case of inconsistencies, the latter shall prevail.

3.2.2 Clarification of RFP

- 3.2.2.1** A prospective Bidder requiring any clarification of the RFP may notify the Project Director in writing or by electronic mail or facsimile at the Purchaser's address provided in this RFP. Similarly, if a Bidder feels that any important provision in the documents will be unacceptable such an issue should be raised as soon as possible. The Project Director will respond in writing to any request for clarification or modification of the RFP that it receives. All requests for clarification of the RFP must be notified by a prospective Bidder to the Purchaser. Copies of the Project Director response (including an explanation of the query but not identifying its source) will be sent to all prospective Bidders that have received the RFP.

3.2.3 Amendment to RFP

- 3.2.3.1** At any time prior to the deadline for submission of bids, the Purchaser may, for any reason whatsoever, whether at its own initiative or in response to a clarification requested by a prospective Bidder, amend the RFP.
- 3.2.3.2** Amendments will be provided in the form of Addenda to the RFP and will be sent in writing, cable, facsimile, or electronic mail to all prospective Bidders that have received the RFP and will be binding on them. Bidders are required to immediately acknowledge receipt of any such Addenda, and it will be assumed that the amendments contained in such Addenda will have been taken into account by the Bidder in its bid.
- 3.2.3.3** In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, in which case, the Purchaser will notify all Bidders by cable, facsimile, or electronic mail in writing of the extended deadline.
- 3.2.3.4** In case of a conflict with the RFP or earlier Addenda, the latest Addendum would prevail.
- 3.2.3.5** All Addenda issued would form an integral part of the RFP.



3.3 Preparation of Bids

3.3.1 Language of Bid

3.3.1.1 The bid prepared by the Bidder, and all correspondence and documents related to the bid, shall be written in the English language.

3.3.2 Documents Comprising the Bid

3.3.2.1 The bid submitted by the Bidder shall comprise the following:

1. Eligibility Criteria forms duly filled out with all the relevant details;
2. Financial information of the bidder;
3. Response to the technical requirements as described in the RFP;
4. a Bid Form duly completed and signed by a person or persons duly authorized to bind the Bidder to the Contract;
5. all Price Schedules duly completed in accordance with this RFP and signed by a person or persons duly authorized to bind the Bidder to the Contract;
6. bid bond in the form of a Bank Guarantee or Bank Draft/Pay Order should be submitted;
7. a duly notarized, written power of attorney;
8. a list of all deviations and justifications for the deviation to the required technical features specified in the Technical Requirements;
9. an undertaking that the Bidder, or in case of a joint bid, any of the partners, has not been blacklisted by any government or public sector organization – as per the specimen supplied as Section 6.1.3;
10. a duly notarized Integrity Pact on Rs. 100/- stamp paper – as per the specimen supplied as Section 6.1.4; and

3.3.2.2 Bidders are reminded that their bids may be considered as non-responsive if material deviations are taken.



3.3.3 Bid Prices

- 3.3.3.1** Prices must be quoted, strictly using the format mentioned in BoQ of this RFP. Bidders may be required to provide a breakdown of any composite or lump-sum items included in the Price Schedules.
- 3.3.3.2** These prices must include all incidental costs associated with the provision of the service, such as travel, subsistence, office support, communications, printing of materials, etc., and all taxes, levies, duties and fees imposed on the Bidder, its Sub-Contractors, or employees on account of such services in the Purchaser's country or in any other country.
- 3.3.3.3** Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to increases on any account. Bids submitted that are subject to price adjustment will be rejected.
- 3.3.3.4** Escalation on account of currency devaluation may be allowed at the sole discretion of the Purchaser.
- 3.3.3.5** All prices should include turn-key installation and commissioning, warranty, support and maintenance as well as Operations Support for a period of one (1) year as well as the required user training.
- 3.3.3.6** All bids should be submitted to include prices of equipment and material on DDP – Delivered Duty Paid basis (“DDP” to be understood as defined in “Inco terms 2010 – ICC Official Rules for the Interpretation of Trade Terms”).
- 3.3.3.7** Bid Prices shall include all taxes as per the rules separately mentioned and included in the Total Bid Price.
- 3.3.3.8** Bid Price shall include stamp duty charges @ 0.30% of the total value of Contract.

3.3.4 Bid Currencies

- 3.3.4.1** All prices shall be quoted in Pakistan Rupees.

3.3.5 Documents Establishing the Conformity of Proposed Solution to Bidding Documents

- 3.3.5.1** The Bidder shall furnish, as part of its bid, documents establishing the conformity to the Bidding Documents of the proposed solution that the Bidder proposes to supply and install under the Contract.
- 3.3.5.2** The bidder shall complete the entire project in six (06) months from the date of signing of the Contract and shall submit a detailed proposed schedule of work.
- 3.3.5.3** Bids for sub-systems or portions or part-solutions of the solution shall not be accepted.



3.3.5.4 The documentary evidence of conformity of the proposed procurement item to the Bidding Documents shall be in the form of written descriptions, literature, diagrams, certifications, and client references, including:

1. Detailed description of the essential technical and performance characteristics of each component making up the proposed solution;
2. Detailed drawings, design parameters, design calculations, put-up sheets and outputs of any tools used for capacity planning and designing of the entire solution;
3. Data Sheets of all equipment and software supplied;
4. An Implementation Plan for the implementation services as required by the Purchaser and stated in the RFP. The Implementation Plan must be at a level of details to demonstrate the understanding of the Bidder with respect to the scope of implementation services of the project.

3.3.5.5 Bids submitted without a satisfactory Project Plan and Implementation Plan may be rejected.



3.3.6 Compliance Statement

3.3.6.1 Compliance Statement is to be submitted as per Performa supplied in the RFP.

3.3.7 Bid Validity and Security

3.3.7.1 A bid security will be required. The amount of bid security required is two and half per cent (2.5%) of the Total Bid Price. This bid security is to be submitted in the form of Bank Guarantee or Demand Draft or Pay Order in favour of Purchaser. The Bid security shall be in Pak Rupees & from a scheduled bank in Pakistan.

3.3.7.2 The bid validity period shall be Ninety (90) days after the deadline for bid submission.

3.3.7.3 In exceptional circumstances, Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by fax). The bid security provided shall also be suitably extended. A Bidder granting the request will not be required nor permitted to modify its bid.

3.3.7.4 Bid security must be valid twenty-eight (28) days after the end of the bid validity period. Accordingly, a bid with a bid security that expires before twenty-eight (28) days after the end of the bid validity period shall be rejected as non-responsive.

3.3.7.5 Un-successful Bidder's bid security will be discharged/returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid security validity prescribed by the Purchaser.

3.3.7.6 The successful Bidder will be required to keep his bid security valid till the agreement is signed with the Purchaser for the execution of the project.

3.3.7.7 The bid security may be forfeited; if a Bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form.

3.3.7.8 In the case of successful Bidder, if the Bidder fails to sign the Contract in accordance with relevant clauses, the bid security will be forfeited.

3.3.8 Format and Signing of Bid

3.3.8.1 The Bidder shall prepare one original and one (01) copy of the bid, clearly marking "BID - ORIGINAL" and "BID - COPY". In the event of any discrepancy between them, the original shall govern. The bidder shall also provide one soft copy (and one back up copy) of the BID on a CD.

3.3.8.2 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed and stamped by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. The person or persons signing the bid shall initial all pages of the bid, except for un-amended printed literature.



- 3.3.8.3** The bid shall contain no interlineations, erasures, or overwriting, except to correct errors made by the Bidder, in which case such corrections shall be initialled by the person or persons signing the bid.

3.4 Submission of Bids

3.4.1 Deadline for Submission of Bids

- 3.4.1.1** Bids must be received by the Purchaser at the address specified in the RFP no later than 2:00 PM on the date mentioned.

- 3.4.1.2** The Purchaser may, at its discretion, extend this deadline for submission of bids by amending the RFP, in which case all rights and obligations of the Purchaser and Bidders will thereafter be subject to the deadline as extended.

- 3.4.1.3** The bid shall be addressed and delivered to the Purchaser at the following address:-

SO General
Department of Excise Taxation & Narcotics,
Second Floor Tughlaq House

3.4.2 Late Bids

Any bid received by the Purchaser after the bid submission deadline prescribed by the Purchaser on clause 3.4.1.1 will be rejected and returned unopened to the Bidder.

3.4.3 Modification and Withdrawal of Bids

- 3.4.3.1** Modifications to the bid will not be accepted.

- 3.4.3.2** The Bidder may withdraw its bid after submission, provided that written notice of the withdrawal is received by the Purchaser prior to the deadline prescribed for bid submission.

- 3.4.3.3** A Bidder wishing to withdraw its bid shall notify the Purchaser in writing prior to the deadline prescribed for bid submission. A withdrawal notice may also be sent by electronic mail or facsimile, but it must be followed by a signed confirmation copy, postmarked no later than the deadline for submission of bids. The notice of withdrawal shall be addressed to the Purchaser at the address stated for bid submission. Bid withdrawal notices received after the bid submission deadline will be ignored, and the submitted bid will be deemed to be a validly submitted bid.

- 3.4.3.4** No bid may be withdrawn in the interval between the bid submission deadline and the expiration of the bid validity period. Withdrawal of a bid during this interval may result in the forfeiture of the Bidder's bid security.



3.4.4 Sealing and Marking of Bids

- 3.4.4.1** The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as "BID – ORIGINAL" and "BID - COPY".
- 3.4.4.2** The inner and outer envelopes shall be addressed to the Purchaser at the address given in the RFP, bear the Contract/Project name and the bid opening date.
- 3.4.4.3** The outer envelopes may not have any marking to indicate the identity of the Bidder.
- 3.4.4.4** The inner envelopes shall also indicate the name and address of the Bidder so that the bid can be returned unopened in case it is declared "LATE."

3.5 Bid Opening and Evaluation

3.5.1 Opening of Technical Bids by Purchaser

- 3.5.1.1** The Purchaser will open all bids of Bidders who have submitted a bid, in public, in the presence of Bidder's representatives who chose to attend, at 3:00 pm, on the due date and at the Purchaser's premises in Karachi. Bidder's representatives shall sign a register as proof of their attendance.
- 3.5.1.2** Bids shall be opened one at a time, reading out: the name of Bidder and any other such details as the Purchaser may consider appropriate.
- 3.5.1.3** Bids that are received late shall not be accepted and opened, irrespective of the circumstances.

3.5.2 Evaluation of Bids by Purchaser

- 3.5.2.1** There will be a single-stage evaluation. Preliminary evaluation of bids will be conducted as per information requested in paragraphs 3.1.4, and 3.1.5.
- 3.5.2.2** Financial evaluation will be conducted for Bidders who qualify the preliminary evaluation. Non-Confirming bids would be rejected.
- 3.5.2.3** Purchaser reserves the right to demand that the Contractor arrange an on-site visit to at least two facilities that the Contractor has implemented.

3.5.3 Clarification of Bids

- 3.5.3.1** During the bid evaluation, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered, or permitted.



3.5.4 Examination of Financial part of the bid

- 3.5.4.1** The Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- 3.5.4.2** Arithmetical errors shall be subject to rectification by the Purchaser. If a Bidder does not accept the correction of errors, its bid will be rejected and its bid security may be forfeited.
- 3.5.4.3** The Purchaser may waive any minor informality, nonconformity, or irregularity in a bid that does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
- 3.5.4.4** Prior to the detailed evaluation, the Purchaser will determine whether each bid is of acceptable quality, is complete, and is substantially responsive. For purposes of this determination, a substantially responsive bid is one that conforms to all the terms, conditions, and specifications without material deviations, exceptions, objections, conditions, or reservations. A material deviation, exception, objection, conditionality, or reservation is one:
1. that limits in any substantial way the scope, quality, or performance of the proposed solution; or
 2. that limits, in any substantial way that is inconsistent with the RFP, the Purchaser's rights or the successful Bidder's obligations under the Contract; and
 3. that the acceptance of which would unfairly affect the competitive position of other Bidders who have submitted substantially responsive bids.
- 3.5.4.5** If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the nonconformity. The Purchaser's determination of bid responsiveness will be based on the contents of the bid itself and any written clarifications submitted by the Bidder.

3.5.5 Evaluation and Comparison of Financial part of the bid

- 3.5.5.1** The Purchaser will evaluate and compare the bids that have been determined to be substantially responsive.
- 3.5.5.2** The bidder with the lowest financial bid will be considered the Best Evaluated Bid.



3.5.6 Contacting the Purchaser

- 3.5.6.1** From the time of bid opening to the time of Contract award, if any Bidder wishes to contact the Purchaser on any matter related to the bid, it should do so in writing to the Point of Contact mentioned in clause 1.9
- 3.5.6.2** If a Bidder tries to directly influence the Purchaser or interfere in the bid evaluation process or influence the Contract Award Decision, its bid will be rejected and the Bidder may be blacklisted and barred for participating in future Government of Sindh tenders.

3.6 Post Evaluation and Award of Contract

3.6.1 Post Evaluation

- 3.6.1.1** The Purchaser will determine at its own cost and to its satisfaction whether the Bidder that is selected as having submitted the Lowest Evaluated Bid is qualified to perform the Contract satisfactorily.
- 3.6.1.2** The Purchaser will evaluate the Bidder's financial, technical, design, integration, customization, production, management, and support capabilities and an examination of the documentary evidence of the Bidder's qualifications, as well as other information the Purchaser deems necessary and appropriate. This may include visits or interviews with the Bidder's clients referenced in its bids, site inspections, and any other measures.
- 3.6.1.3** An affirmative post-evaluated determination will be a prerequisite for award of the Contract to the evaluated Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Purchaser will proceed to the next Lowest Evaluated Bidder to make a similar determination of that Bidder's capabilities to perform satisfactorily.

3.6.2 Award Criteria

- 3.6.2.1** The Purchaser will evaluate and award the Contract to the Bidder whose bid has been determined to be substantially responsive and the Best Evaluated Bid, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

3.6.3 Purchaser's Right to Accept Any Bid and to Reject Any or All Bids

- 3.6.3.1** The Purchaser reserves the right to accept or reject any bid or to annul the bidding process and reject all bids at any time prior to Contract award, without thereby incurring any liability to the Bidders.



3.6.4 Notification of Award

- 3.6.4.1** Prior to the expiration of the period of bid validity, the Purchaser will notify the successful Bidder in writing by registered letter that its bid has been accepted.
- 3.6.4.2** The notification of award will constitute the formation of the Contract.
- 3.6.4.3** Upon the successful Bidder's furnishing of the signed Contract Form and a performance security, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security.

3.6.5 Signing of Contract

- 3.6.5.1** At the same time as the Purchaser notifies the successful Bidder that its bid has been accepted, the Purchaser will send the Bidder the Contract Form, incorporating all agreements between the parties.
- 3.6.5.2** As soon as practically possible, but no more than seven (7) calendar days following receipt of the Contract Form, the successful Bidder shall sign and date the Contract Form and return it to the Purchaser.
- 3.6.5.3** The Purchaser and successful Bidder may also agree to meet to finalize the Contract Agreement.

4 TERMS AND CONDITIONS

4.1 Inspection and Tests

4.1.1 Right to Inspect

- 4.1.1.1** Purchaser or its representative shall have the right to inspect and/or to test the goods to confirm their conformity to the Contract specifications. The conditions of the Contract and /or the Technical Specifications shall specify what inspections and tests Purchaser requires and where they are to be conducted. Purchaser shall notify the Contractor in writing of the identity of any representatives entrusted for this purpose.
- 4.1.1.2** Should any inspected or tested goods fail to conform to the specifications, Purchaser may reject them and the Contractor shall either replace the rejected goods or make alterations necessary to meet specification requirements free of cost to Purchaser.
- 4.1.1.3** Purchaser's right to inspect, test and where necessary, reject the goods after arrival in Pakistan shall in no way be limited or waived by reason of the goods having previously been inspected, tested and passed by Purchaser or its representative prior to the good's shipment from the country of origin.



4.1.2 Acceptance Testing

- 4.1.2.1** The Contractor shall offer the systems for provisional acceptance testing as soon as the works are ready for commissioning. The Contractor shall provide the supervisory personnel and equipment necessary to make proof of performance test as required in the specifications and as approved by Purchaser.
- 4.1.2.2** Failure to meet such tests or any test required by Purchaser to show compliance with the specifications shall be sufficient cause for rejection and such test or tests shall be repeated after modifications or replacements as deemed necessary by Purchaser.
- 4.1.2.3** If performance is found to be marginal or that the results of any phase of the tests are inconclusive, further testing shall be performed as required by Purchaser. Any such re-work or re-testing shall be at the cost of Contractor.

4.1.3 Acceptance Testing Requirements

- 4.1.3.1** Acceptance testing of the equipment, apparatus, Hardware and Software tools as well as software etc. shall be done by Purchaser under supervision of the Contractor. The Contractor will supply the necessary testing equipment/ gear at his cost.
- 4.1.3.2** Within fifteen (15) calendar days of signing the Contract, the Contractor shall submit a detailed Acceptance Test Plan to Purchaser for approval. The Acceptance Test Plan shall at a minimum define test environment, test methodology, test equipment and tools, and test procedures including test cases and scenarios. Purchaser and or Program Consultant shall have the right to modify and change the Acceptance Test Plan. The Parties agree that the approved Acceptance Test Plan shall be incorporated as part of this Contract through amendment provision of this Contract.
- 4.1.3.3** At least ten (10) calendar days before offering the systems for acceptance testing the Contractor shall finalize the Acceptance Test Plan incorporating any changes since the prior approved Acceptance Test Plan. Purchaser may approve the changes as proposed, or after such modifications as are deemed necessary for proof of performance.
- 4.1.3.4** Upon satisfactory conduct and successful completion of the acceptance tests proving that the systems are ready for commissioning and their performance complies with the specifications laid down in the bidding documents, and that the training has been completed as required from the Contractor, Purchaser shall provide the Contractor with an Acceptance Certificate.
- 4.1.3.5** The mere conduct and completion of acceptance tests shall not constitute acceptance of the systems and issuance of Acceptance Certificate. If any part of the acceptance tests fails or performance is found to be marginal or that the results of any phase of the tests are inconclusive, further testing shall be performed as required by Purchaser. Any such re-work or re-testing shall be at the cost of the Contractor.

4.1.4 Removal of Defects



- 4.1.4.1** The Contractor shall make good with all possible speed all defects arising from defective design, material or workmanship or from any act of omission of the Contractor and those which may develop under the condition provided for by the Contractor and under proper use of the plant or any portion at his own expense.
- 4.1.4.2** In the event of stores being found defective in the light of above clause, the Contractor shall replace the defective stores free of cost at consignee's end within forty-five (45) days from the date of reporting of the defect, failing which the cost of the same will be refunded by the Contractor to the Purchaser.

4.2 Payment Terms

- 4.2.1.1** The payment milestones and schedule shall be determined in the Contract signed by the two parties
- 4.2.1.2** The Performance Guarantee of 5% shall be valid for a period of twelve (12) months. The Performance Guarantee may be reduced proportionately on a quarterly basis and shall become null and void and shall be surrendered by Purchaser to the Bidder/Contractor upon completion of one year after issuance of Acceptance Certificate.
- 4.2.1.3** Performance Guarantee shall be issued by a scheduled bank in Pakistan acceptable to the Purchaser. Alternatively pay order, demand draft or Insurance Guarantee is also acceptable.
- 4.2.1.4** The payments shall be processed upon presentation of the following documents by the Bidder/Contractor:
- a) Commercial invoice issued by the Bidder/Contractor
 - b) Delivery Note/User Acceptance Certificate duly countersigned by Purchaser or authorized representative
 - c) Any other documents stipulated in the Contract
 - d) Sales Tax Paid Invoice where applicable
 - e) Customs Clearance/Duty Paid Documents where applicable
- 4.2.1.5** Payments shall be made promptly by Purchaser within thirty (30) days of submission of an invoice/claim by the Contractor supported with necessary documents.
- 4.2.1.6** All payment will be made in Pakistan Rupees.
- 4.2.1.7** Partial delivery and partial payments against partial would be allowed.
- 4.2.1.8** The type, method and conditions of payment to be made to the Contractor under his Contract shall be specific in the Contract. The Contractor's request's for payment shall be made to Purchaser in writing, accompanied by an invoice describing, as appropriate, the goods delivered and services performed, duly verified by the Project Director of Purchaser or his designated representative(s) and fulfilment of other obligations stipulated in the Contract. Purchaser or any other designated office shall pay the invoice.



4.2.1.9 The total amount to be paid to the successful Contractor shall be the Contract price adjusted to give effect to such additions there to and deductions there from as are provided under the conditions of Contract.

4.3 Withholding Tax

4.3.1.1 The Bidders are hereby informed that the Purchaser shall deduct tax as prescribed under the tax laws of Pakistan, from all payments for services rendered by any Bidder who signs a Contract with the Purchaser.

4.4 Support and Warranties

4.4.1.1 The Bidders should mention the warranties they propose for products and services to be rendered.

4.4.1.2 The Bidder shall provide warranty, support and maintenance as stipulated in section 4.11.

4.4.1.3 The Bidder shall include the cost of any spares that the Bidder would require the Purchaser to buy in order to meet the desired SLA in the bid price. A detailed list of all such spares including part numbers, description and quantities should be provided.

4.5 Genuine Software

4.5.1.1 The Bidder shall provide genuine software licenses authorised by Principal for this project for the Purchaser's organization must be supplied. Any attempt to supply counterfeit, illegal software license will result in Blacklisting of the Bidder.

4.6 Ownership

4.6.1.1 The ownership of all products, intellectual property and services rendered under any Contract arising as a result of this RFP will be the property of the Purchaser.

4.7 Governing Law

4.7.1.1 This RFP and any Contract executed pursuant to this RFP shall be governed by and construed in accordance with the laws of Pakistan. The Government of Pakistan and all Bidders responding to this RFP and parties to any Contract executed pursuant to this RFP shall submit to the exclusive jurisdiction of the Pakistani Courts.

4.8 Contractor's Negligence

4.8.1.1 The Contractor shall indemnify Purchaser in respect of all injury or damage to any person or to any property and against all actions, suits, claims, demands, charges and expenses arising in connection herewith which shall be occasioned by the negligence or breach of statutory duty of the Contractor, any sub-Contractor before whole of the project has been finally accepted.



4.9 Delays in Performance

- 4.9.1.1** Delivery of the goods shall be made by the Contractor in accordance with the time schedule specified in the Contract.
- 4.9.1.2** Delay by the Contractor in performance of its delivery/project completion obligations shall render the Contractor liable to any or all of the penalties including but not limited to liquidated damages, the Contractor shall promptly notify Purchaser in writing of the fact of the delay, its likely duration and its causes(s). As soon as practicable after receipt of the Contractor's notice, Purchaser shall evaluate the situation and may at its discretion extend the Contractor's time for performance in which case the extension shall be ratified by the parties by amendment of the Contract.

4.10 Contractor's Default

- 4.10.1.1** If the Contractor neglects to perform the Contract with due diligence and expedition or refuses/or neglects to comply with any reasonable orders given to him in writing by Purchaser or any of his authorized representative in connection with the performance of the Contract or shall contravene the provision of the Contract, Purchaser may give notice in writing to the Contractor to make good the failure, neglect or contravention complained of.
- 4.10.1.2** Should the Contractor fail to comply with the said notice, with a reasonable time from the date of service thereof, it shall be lawful for Purchaser to terminate forthwith the Contract by notice in writing to the Contractor without prejudice to any rights which may have accrued under the Contract to either party prior to such termination
- 4.10.1.3** If the Contractor fails to complete any of his obligations under the paragraph titled "DEFECTS REMOVAL" within the time granted by Purchaser under "FORCE MAJEURE" and Purchaser shall have suffered any loss from such failure, Purchaser may be entitled to deduct from the Contract price at the rate of up to a half per cent (1/2 %) of the individual delayed part/item/service which cannot in consequence of the said failure be put to the use intended for such work for each week between the time fixed in the Agreement (except as aforesaid) and the actual date of completion, subject to a maximum deduction of 5% of the value of the Contract.

4.11 Warranty, Support and Maintenance

- 4.11.1.1** The Contractor shall warrant that the goods supplied under the Contract are new, unused, of the most recent or current models and incorporate all the latest improvements in design and materials unless provided otherwise in the Contract.



- 4.11.1.2** The Contractor shall further warrant that all goods supplied under this Contract shall have no defect arising from design, material or workmanship or from any act or omission of the Contractor that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 4.11.1.3** This warranty shall remain valid for a period of one (1) year from the date of delivery for each component (unless specifically mentioned otherwise in the BoQ) stipulated in the Bidding Documents.
- 4.11.1.4** Purchaser shall promptly notify the Contractor in writing of any claims arising under this warranty.
- 4.11.1.5** Upon receipt of such notice, the Contractor, with all reasonable speed replace the defective goods or part thereof, without any costs to Purchaser including the cost of inland delivery of the repaired replace goods or parts from the port of entry to final destination.
- 4.11.1.6** If the Contractor, having been notified, fails to remedy the defect(s) within a reasonable period, Purchaser may proceed to take such remedial actions as may be necessary, at the Contractor's risk and expense and without prejudice to any other rights which Purchaser may have accrued or will accrue to Purchaser against the Contractor under the Contract.
- 4.11.1.7** The Contractor has to offer on line registration (where applicable) of the supplied products and related items from the manufacturer/principal to Purchaser and similarly will ensure that all the back to back arrangements are reflection of the SLA signed with the Purchaser. The warranty and maintenance should also be registered from the manufacturer or principal and demonstrated as such to the Purchaser.
- 4.11.1.8** The Contractor has to offer comprehensive Warranty, Support and Maintenance inclusive of parts for repair and replacement aligned with the desired SLA for a period of one (1) years inclusive of any PM (Preventive Maintenance during warranty) wherever required.
- 4.11.1.9** The Contractor shall offer maintenance, support with components as well as repair/replacement under a Support Package as offered by the Principals/OEM that best meets the requirements wherever possible.
- 4.11.1.10** The repair/replacement shall include the hardware, parts and components maintenance, all software upgrade, patch serving and technical support.
- 4.11.1.11** The Contractor shall repair or replace hardware component or full equipment within four (4) weeks of the failure if the equipment or part of it to be sent to overseas for maintenance. During this period to fulfil the Contract requirements, the Contractor shall provide backup support to fill the gap due to faulty item(s) to ensure continuity of operations, for which any emergency and temporary adjustment required in the infrastructure will be done by the Contractor.
- 4.11.1.12** The Contractor shall perform Preventive Maintenance on a quarterly basis or at the manufacturer's recommended frequency for all Project equipment supplied following Manufacturer's recommendations for Preventive Maintenance. Supplying any



consumables would however NOT be the Contractor's responsibility and would be chargeable to the Purchaser on "at actual" basis.

4.11.1.13 The Contractor shall maintain an emergency On-call team of skilled technicians / engineers equipped with necessary tools round the clock for the emergency fault calls.

4.11.1.14 The Contractor shall be responsible to maintain a logbook for each incidence recording the work done at each visit and get it verified by the Purchaser. All defects, replacement of parts, work done etc. shall be recorded. The format of logbook will be mutually agreed between Contractor and Purchaser.

4.11.1.15 The Contractor shall submit the following reports to Purchaser on a quarterly basis, which should be submitted as a supporting document for recurring payment claims;

- a) Routine visit report
- b) Fault calls reports.
- c) Rectification Report.
- d) List of replacement / repair of parts.

4.11.1.16 The Contractor shall provide full support during and after the warranty period including the technical support with reporting time, hardware and spare parts as well as components replacement in case of failure and upgrade of new firmware and patches as in Table4 below.

4.11.1.17 Table 4 below defines the Service Level Agreement (SLA) that the Contractor has to adhere to. The SLA is drafted categorizing the incidents as follows:

- a) Severity 1 (Red) — Operations are "down" due to a very critical or total hardware or its component failure and which has a critical impact to the operations.
- b) Severity 2 (Orange) — Operations of any of the segment are down, severely degraded, or significant aspects of operations are negatively affected by hardware/firmware/software failure or inadequate performance of the products. The setup or its component or the subjected component is running on backup system in a compromised status.
- c) Severity 3 (Green) — Operational performance of the supplied system(s) is compromised while most business operations remain functional. Information or assistance is required with the supplier/manufacturer of product capabilities, installation, or configuration. There is little or no effect on your business operations.

RED (Severity 1)	ORANGE (Severity 2)	GREEN (Severity 3)
<u>Reporting Time:</u> On-Site 24 hours x 7 days	<u>Reporting Time:</u> Within 6 hours 8 hours x 6 days	<u>Reporting Time:</u> Within 24 hours
<ul style="list-style-type: none"> • Analyse, troubleshoot, repair, replace and provision of backup 	<ul style="list-style-type: none"> • Analyse, troubleshoot, repair, replace and provision of backup 	<ul style="list-style-type: none"> • Analyse, troubleshoot, provide technical help on phone or visit the site



<p>hardware component within 24 hours.</p> <ul style="list-style-type: none"> • In case of failure of full equipment replacement or provision of backup unit within 24 hours by on site certified engineer. • 24-hour a day local support from supplier and international support from expert technicians via internet or phone/fax till the problem is completely resolved or backup is provided and restored. • Claim of Advance replacement from the principal of hardware to be placed for components or for the whole equipment by an onsite certified engineer. • Technical assistance via manufacturer website or on telephone if supplier is unable to resolve the issue within 24 hours. 	<p>hardware component within 48 hours.</p> <ul style="list-style-type: none"> • In case of full equipment failure replacement or provision of backup unit by certified engineer within one week of the fault reported. • Registered login to online tools in case of severity level. • Claim of Advance replacement from the principal of hardware to be placed for components or for the whole equipment by an onsite certified engineer. • Technical assistance via manufacturer website or on telephone if supplier is unable to resolve the issue. 	<p>within 24 hour.</p> <ul style="list-style-type: none"> • If diagnosed a component or the unit as faulty repair, replace and/or provision of backup hardware component or full equipment within 3 weeks of the fault reported. • All firmware/software updates and upgrades within 3 weeks to fix this issue or on purchaser request
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Table 2: SLA

4.11.1.18 In case the Contractor fails to comply with the committed SLA, it would be entirely the Purchaser's prerogative to impose penalties upto a maximum of the cost of faulty equipment or the remaining value of the Performance Guarantee, which ever is less and claim the amount against the Performance Guarantee.

4.12 Operations Support

4.12.1.1 The Contractor shall be responsible for Operations Support as per the following requirements:

- a) The Contractor shall completely operate the system for one (1) year from the date of commissioning of the system
- b) The engineering staff shall provide support for all systems and take care of any faults
- c) A senior Supervisor/Manager shall be available as a single point of contact for the Purchaser's staff



- d) Support staff shall be available such that they are able to provide support within the same day on working days during working hours.
- e) The Contractor shall clearly indicate in the proposal the number of staff which will be employed by the contractor to operate the system for one year including their qualifications, roles and responsibilities. All cost associated with system operation shall be separately indicated in the bid. The Contractor shall also clearly indicate the staff or support required from Purchaser for assistance in operation if any

4.13 Training

4.13.1 On Job Training

4.13.1.1 The Contractor has to offer a comprehensive training program both On-Site during implementation and operation training to Purchaser's engineers and technicians for all of the supplied equipment and shall include implementation, operations, configuration and field maintenance of the system. The training schedule will be mutually agreed upon. The training should be for up to ten (10) engineers/technicians.

4.13.1.2 The Contractor shall indicate following in the proposal:

- a) **Training Requirements:** The contractor shall recommend the training required for Purchaser's staff for complete operation, and field maintenance of the system. It shall include the list of courses, duration, location of the training centre offering the course, number of trainees for each course and complete cost including boarding and lodging for each course.
- b) **Trainees Qualification:** The contractor shall also recommend the prequalification required for each course if any and assist Purchaser in selection of trainees for system operation.
- c) **Training Methodology:** The contractor may plan on job training for Purchaser's staff.

4.14 Documentation

4.14.1.1 The Contractor shall submit all necessary installation, technical, troubleshooting, maintenance and preventive maintenance manuals, CDs etc. and keep on updating the Purchaser for all related technical updates.

4.14.1.2 The Contractor shall submit all software CDs/download links, License Keys and Activation Codes for all components to the Purchaser. Please NOTE that all Licenses and Activation codes should be issued by the vendor in the name of Board of Revenue, Government of Sindh.

4.14.1.3 The Contractor shall submit detailed Acceptance Test Plan (ATP) for all components for the project to be accepted by the Purchaser.

4.14.1.4 The Contractor shall develop detailed SOPs (Standard Operating Procedure) for the Purchaser's Operators to follow in order to support and ensure optimal operations of the system.



4.15 Termination of Contract

4.15.1 Termination of Contract for Default

4.15.1.1 Purchaser may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor terminate this Contract in whole or in part;

1. If the Contractor fails to deliver any or all of the goods within the time period's specified in the Contract or any extension thereof granted by Purchaser; or
2. If the Contractor fails to perform any other obligation under the Contract; or
3. If there is evidence that the Contractor has supplied goods or Services evading Sales Tax, due Customs Duties and any other levies; or
4. If the Contractor, in either of the above circumstances, does not cure its failure with in a period of sixty (60) days (or such long period as Purchaser may authorize in writing) after receipt of the default notice from Purchaser.

4.15.1.2 In the event Purchaser terminates the Contract in whole or in part, Purchaser may procure, upon such terms and in such manner as it deems appropriate, goods and services similar to those un-delivered, and the Contractor shall be liable to Purchaser for any excess costs for such similar goods and services. However, the Contractor shall continue performance of the Contract to the extent not terminated.

4.15.2 Termination for Insolvency

4.15.2.1 Without prejudice or affecting of any right action or remedy which has accrued or will accrue there-after to Purchaser, Purchaser may at any time terminate the Contract by giving written notice to the Contractor, without compensation to the Contractor if the Contractor becomes bankrupt or otherwise insolvent.

4.16 Liquidated Damages

4.16.1.1 If Contractor fails to deliver any or all of the goods or perform the services within the time period (s) specified in the Contract, Purchaser shall without prejudice to its other remedies under the Contract, shall have the right to claim liquidated damages and Contractor shall pay to Purchaser as liquidated damages with respect to those delayed goods an amount equal to 0.25% of the value of the goods delayed for each week of delay or part thereof until actual delivery or performance up to a maximum deduction of 5% of the Contract price. Once the maximum is reached, Purchaser may consider Termination of Contract.

4.16.1.2 The value of all goods or part supply of goods made which are incomplete and therefore not utilized by Purchaser in its operations shall also be added for the purpose of liquidated damages. Any liquidated damages if not paid in cash by Contractor shall be deducted from the invoice (s) submitted by Contractor. The imposition of liquidated damages upon the Contractor and its payment shall not absolve the Contractor/supplier from its obligations to deliver or from any other liabilities or obligations under the



Contract.

4.17 Amicable Settlement

- 4.17.1.1** Purchaser and the Contractor shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with Contract.
- 4.17.1.2** The Contract will be construed under and governed by THE LAWS OF THE ISLAMIC REPUBLIC OF PAKISTAN.
- 4.17.1.3** Except as otherwise provided in the Contract, any difference, dispute or question arising out of or with reference to the Contract which cannot be settled amicably shall within (30) thirty days from the date of either party informs the other in writing that such difference, dispute or question exists be referred to arbitration.
- 4.17.1.4** The arbitration shall be conducted in accordance with the rules of procedure set forth in the Pakistan Arbitration Act 1940 subsequently amended.
- 4.17.1.5** The arbitration of the majority of the arbitrators shall be final and binding on both parties.



4.18 Force Majeure

- 4.18.1.1** If either party is temporarily rendered unable, wholly or in part by Force Majeure to perform its duties or accept performance by the other party under the Contract it is agreed that on such party, giving notice with full particulars in writing of such Force Majeure to the other party within 14 (fourteen) days after the occurrence of the cause relied on, then the duties, of such party as far as they are affected by such Force Majeure shall be suspended during the continuance of any inability so caused but for no longer period and such cause shall as far as possible be removed with all reasonable speed. Neither party shall be responsible for delay caused by Force Majeure. The terms “Force Majeure” as used herein shall mean Acts of God, strikes, lockouts or other industrial disturbance, act of public enemy, war, blockages, insurrections, riots, epidemics, landslides, earthquakes, fires, storms, lightning, flood, washouts, civil disturbances, explosion, Governmental Export/Import Restrictions (to be supported by a letter from the relevant Authority and verified by the Diplomatic Mission in Pakistan), Government actions/restrictions due to economic and financial hardships, change of priorities and any other causes similar to the kind herein enumerated or of equivalent effect, not within the control of either party and which by the exercise of due care and diligence either party is unable to overcome. The terms of this Contract shall be extended for such period of time as may be necessary to complete the work which might have been accomplished but for such suspension. If either party is permanently prevented wholly or in part by Force Majeure for period exceeding 4 (four) months from performing or accepting performance, the party concerned shall have the right to terminate this Contract immediately giving notice with full particulars for such Force Majeure in writing to the other party, and in such event, the other party shall be entitled to compensation for an amount to be fixed by negotiations and mutual agreement.
- 4.18.1.2** If a Force Majeure situation arises, the Contractor shall promptly notify Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by Purchaser in writing, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably practicable, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

5 CONDITIONS OF CONTRACT

These General conditions shall apply in all Contracts made by Purchaser for the procurement of goods.

5.1 Applicable Laws

The Contract shall be interpreted in accordance with the laws of Pakistan. The Contractor shall respect the provisions contained in applicable statutory notifications.

5.2 Export and Import Licenses

The Contractor shall be responsible for obtaining export/import licenses as required.



All shipments, supply of stores are subject to obtaining the necessary export permissions from the country of origin/shipment. The Supplier shall abide by all export regulations. The Supplier will facilitate the process of obtaining the export permissions on behalf of the Purchaser but shall not be responsible for successfully obtaining the requisite permissions.

5.3 Taxes and Duties

The Contractor or his agent shall be entirely responsible for all taxes and levies including General Sales Tax (GST), Stamp Duty, Withholding Tax, Custom Duties, license fees, etc. incurred or accrued until the final delivery of the goods and services. However, any taxes and levies imposed after the date of submission of bid would not be the responsibility of the Contractor and would be adjusted for in the Contract Value.

5.4 Stamp Duty

The Contractor would be responsible for paying the Stamp Duty in the amount of 0.3% of the Total Value of the Contract at the time of signing the Contract.

5.5 Contract Language

The Contract shall be written in the English language. All literature, correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language.

5.6 Notices

Any notice given by one party to the other pursuant to this Contract shall be sent in writing or by fax (copy by email) and confirmed in writing to the address specified for the purpose in the conditions of Contract.

A notice shall be effective when delivered or on the notice's effective date, whichever is later.

5.7 Correspondence

The Contractor shall not indulge into correspondence with unconcerned offices and organizations within or outside Purchaser prior to the award of the Contract or later. The authorized address in this connection is stated in clause 1.9.

5.8 Patent Rights

The Contractor indemnify Purchaser against all third-party claims of infringement of patent, trade mark industrial design rights arising from use of the goods or any part thereof in Pakistan.

5.9 Officials not to Benefit



No official or employee of Purchaser shall be admitted to any share or part of this Contract or to any benefit that may arise there from. The Contract shall be liable for cancellation during any time of execution if such default is reported, detected and noticed.

5.10 Modifications/Amendment to Contract

This contract may be modified/ amended to include fresh clause(s) to the mutual agreement by the Supplier and the Purchaser. Such modification shall form an integral part of the Contract.

5.11 Standards

The goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications given in the RFP, and when no applicable standards is mentioned, to the authoritative standard appropriate to the good's country or origin and such standards shall be the latest issued by the concerned institution. In case of conflicting specifications appearing in the documents, decision of Purchaser will be final and will hold good.

5.12 Confidentiality of Information

The Contractor shall not, without Purchaser's prior written consent, disclose the Contract, or any provision thereof, or any specifications, plan, drawing, pattern, sample or information furnished by or on behalf of Purchaser in connection therewith, to any person other than a person employed by the Contractor in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far, as may be necessary for purposes of such performance.

The Contractor shall not, without Purchaser' prior written consent, make use of any documents or information except for purposes of performing the Contract.

Any documents other than the Contract itself, shall remain the property of Purchaser and shall be returned (in copies) to Purchaser on completion of the Contractor's performance under the Contract if so required by Purchaser.

5.13 Quality

The materials and workmanship of the supplies (software and hardware) provided under the Contract must be of the highest quality and free from any defects, which remains the responsibility of vendor/supplier.

5.14 Obligations of the Contractor

The Contractor shall conform in all respects with the provisions of all Federal Provincial and Local Laws, Regulations and any other Laws for the time being in force in Pakistan including all regulations or by-laws of any local or other duly constituted authority within Pakistan which may be applicable to the performance of the Contract and the rules and regulations of public bodies and companies whose property or rights are affected or may be affected in any way by the works (hereinafter referred to as "state laws") and shall give all notices and pay all fines required to be given or paid thereby and shall keep Purchaser indemnified against all



penalties of every kind for breach of any of the same. For the term of the Contract, as far as reasonably practicable and without liability on its part, Purchaser shall provide such information as may be required by the Contractor.

5.15 Assignment

The Contractor shall NOT assign, in whole or in part, its obligations to perform under this Contract, except with Purchaser's prior written consent.

5.16 Sub-Contracts

The Contractor shall notify Purchaser in writing and obtain approval of all sub-Contracts awarded under this Contract if not already specified in its bid. Such notification, in his original bid or latter shall not relieve the Contractor from any liability or obligation under the Contract. Sub-Contractors must comply with the provision of the Contract.

5.17 Change of Order

Purchaser may at any time, by a written order given to the Contractor, make change within the general scope of the Contract in any one or more of the following:-

1. Addition or Deletion or Change in Quantity of BoQ items.
2. Drawings, designs or specifications, where goods to be furnished under the Contract are to be specifically manufactured for Purchaser.
3. The method of shipment or packing.
4. The place of delivery; and the services to be provided by the Contractor.

If any such change causes an increase or decrease in the cost of, or the time required for the Contractor's performance of any part of the work under the Contract, whether changed or not changed by the order, an equitable adjustment shall be made in the Contract price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Contractor for adjustment under this paragraph must be asserted within fifteen days from the date of Contractor's receipt of Purchaser's changed order.

5.18 Contract Amendments

Any variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

5.19 Execution of Contract

Execution of the Contract shall be made by the Contractor in accordance with the terms specified by Purchaser in its schedule of requirements and the conditions of Contract, and the goods shall remain at the risk of the Contractor until the system is commissioned into the service.

5.20 Insurance



All goods supplied under the Contract shall be fully insured by the Contractor in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, delivery, installation and commissioning in the manner specified in this section on Conditions of Contract. The insurance responsibility of the Contractor would be upto the delivery of goods at Purchaser's stores. At that point the insurance responsibility would be with the Purchaser.

5.21 Price Escalation

Escalation of Prices on account of Currency Devaluation may be admissible.



6 BID RESPONSE FORMS

This section provides the instructions, guidelines and the relevant forms/formats for the preparation of proposals for the project, “Hardware & Software Items“. Bidders are recommended to adhere to these instructions, guidelines and forms/formats for preparing their proposals. All other instructions with respect to “Preparation of Bids” are contained in the RFP and should be adhered to accordingly.

6.1 Proposal

The technical proposal shall be prepared to include the following sections.

- a. Cover Letter
- b. Affidavit
- c. Integrity Pact
- d. Table of Contents
- e. Executive Summary
- f. Bidder Information
- g. Project References
- h. Proposed Project Team
- i. Implementation Plan
- j. Training Services
- k. Documentation
- l. Warranty, Support and Maintenance Plan
- m. Project Plan
- n. Proposed Solution and Compliance Statement
- o. Compliance Statement
- p. Essentially Required Attachments

6.1.1 Cover Letter

All proposals must include a cover letter signed by an individual legally authorized to bind the bidder to both its technical proposal and commercial proposal. The cover letter is not intended to be a summary of the proposal itself. The cover letter must contain the following statements and information:

1. “Proposal and cost schedule shall be valid and binding for Ninety (90) days following proposal due date and will become part of the contract that is negotiated.”
2. Company name, address, and telephone number of the firm submitting the proposal.
3. Name, title, address, and telephone number of the person, or persons, to contact who are authorized to represent the firm and to whom correspondence should be directed.
4. Proposals must state the bidder’s National Taxpayer Numbers & General Sales Tax.



5. “We have completed and attached the following documents as per the specimen provided:
 - a. Affidavit
 - b. Integrity Pact
6. Please list all addenda received, including date received.

6.1.2 Cover Letter - Specimen

To:

Subject: Technical Bid

Dear Sir,

Having examined the Bidding Documents for the “-----”including the Specifications, the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply, deliver, install, test, implement and commission into service on Turnkey basis in conformity with the said Bidding Documents, including Addenda Nos. (Insert Numbers), for the price submitted in our Financial Bid for the detailed BoQ submitted in our technical bid.

We undertake, if our Bid is accepted, to complete delivery, installation and commissioning of all the items as specified in the Contract within (Number) weeks calculated from the signing date of Contract in accordance with the Contract Execution Schedule provided in the Conditions of Contract.

We agree to abide by this Bid for the period of 90 (Ninety) days from the date fixed according to the relevant Clause of the instruction to Bidders, and it shall remain binding upon us and shall be accepted at any time before the expiration of that period or any period for which the bid validity and bid bond validity has been extended.

We hereby appoint the following individual/s as point of contact who is duly authorized to represent our firm:

Name: _____
Title: _____
Address: _____
Phone: _____
E-Mail: _____

Our NTN Number is _____ and our Sales Tax Registration Number is _____.

We have completed and attached the following documents along with our bid as per the specimen provided:

Affidavit



Integrity Pact

If our bid is accepted, we undertake and agree as follows:

That unless and until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Award, shall constitute a binding Contract between us as if the Contract has been executed.

To execute the Contract for the supply, installation, implementation, commissioning and completing the obligations under the Contract in accordance with the terms of the Contract form and conditions. The Contract may be altered or added to in such a manner as you require for the purpose of adopting it to the circumstances of this tender.

We will provide an Advance Payment Guarantee and a Performance Security in the form and in the amounts, as agreed in pursuance of this Contract.

We understand that you are not bound to accept the lowest bid or any Bid that you may receive.

Dated this _____ day of _____ 2014.

(_____)
Signatures

(_____)
In the capacity of

Duly authorized to sign bid for and on behalf of (_____)

(COMPANY SEAL)

(_____)
(Signature of Witness)

Witness Address: _____



6.1.3 Specimen of Affidavit

(To be printed on Rs. 100/- Stamp Paper)

From: _____

To:

Subject: Affidavit

We, M/S _____ having our office at _____ hereby undertake that as a result of contract between us and your organization for the project “-----”, if any conflict / dispute arises regarding the execution of work, we shall not resort to any court of law. The dispute / difference, if any, shall be settled as per relevant clauses of the tender document.

We, M/S _____ further undertake that we are not involved in any litigation and have never been black listed by any organization in Pakistan.

We, M/S _____ hereby certify that all software offered by us in our bid is either covered by a valid license or was produced by us and we understand that violations of Software Copyrights are considered fraud, which is, among other remedies, punishable by potential blacklisting from participation in any future government procurements.

We, M/S _____ further certify that all equipment offered by us in our bid is brand new and would be procured through proper channels and we understand that attempts to offer used, re-furbished or grey channel equipment would be considered fraud, which is, among other remedies, punishable by potential blacklisting from participation in any future government procurements.

Authorized Signature

M/S _____

Dated _____

(Company's Seal)



6.1.4 Specimen of Integrity Pact

(To be printed on Rs. 100/- Stamp Paper)

INTEGRITY PACT FOR

Project Name:“-----”

Bid Date: _____

{Name of Bidders} hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh or any administrative sub division or agency thereof or any other entity owned or controlled by (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing {Name of Bidders} represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to anyone within or outside Pakistan either associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege, or other obligation or benefit in whatsoever form from Government of Sindh (GoS) that has been expressly declared pursuant hereto.

{Name of Bidders} certify that it has made and will make full disclosure of all agreements and arrangement with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

{Name of Bidders} accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege, other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any right and remedies exercised by GoS in this regard, {Name of Bidders} agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices, and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by {Name of Bidders} as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right interest privilege or other obligation or benefit in whatsoever form GoS.

Stamp & Signatures



6.1.5 Table of Contents

The bidder shall build an appropriate table of contents for the proposal.

6.1.6 Executive Summary

The executive summary should summarize your proposal and your firm's qualifications. Additionally, you may summarize at your discretion to articulate why your firm is pursuing this work and how it is uniquely qualified to perform it. Your proposal summary is not to exceed five (5) pages.

6.1.7 Bidder Information

1. Please provide information about your company using the following format

Name of Company	
Length of time in business (Please attach Certificate of Incorporation/Partnership Registration Certificate/Firm Registration Certificate and NTN Certificate)	
Length of time in ICT Systems Integration (Data Centre) Business	
Firm Head Office Address, Telephone Number and Fax Number	
Turnover for last 3 years. Please attach audited financial statements	
Address, Telephone Number and Fax Number of Branch Office servicing this account (if different from above)	
Number and Locations of Firms Offices	
Name of Partners/Directors of the Firm	
Name of Key Management Personnel of the Company (Attach Brief CV's)	
Number of Full Time Relevant Technical Resources. (Please attach detailed CV's/resumes signed by each individual certifying that the individual has been in full time employment of the firm for at least one full year prior to submitting the bid.)	
Does the firm have Quality Management System implemented and is ISO 9001 Certified in its line of business. (Please attach ISO 9001 Certificate)	



Does the firm is member of PSEB. Please attach certificate as evidence	
--	--

2. Are you bidding sub-contractors as part of your proposal? If so, please explain why, as well as how you will manage their work – providing a single point of contact and control. If not using sub-contractors, so state.

3. If the bidder has had a contract terminated for default during the past five years, all such incidents must be described.

Termination for default is defined as notice to stop performance due to the bidder's non-performance or poor performance, and the issue was either (a) not litigated; or (b) litigated and such litigation determined the bidder to be in default.

Submit full details of all terminations for default experienced by the bidder during the past five years, including the other party's name, address, and telephone number. Present the bidder's position on the matter. The Purchaser will evaluate the facts and may, at its sole discretion, reject the bidder's proposal if the facts discovered indicate that completion of a contract resulting from this RFP may be jeopardized by selection of the bidder.

If no such terminations for default have been experienced by the bidder in the past five years, declare so in writing.

A bidder response that indicates that the requested information will only be provided if and when the bidder is selected as the apparently successful bidder is not acceptable. Restricting the bidder response to include only legal action resulting from terminations for default is not acceptable.

Your response may take as many pages as needed to fully answer the question.



6.1.8 Project References

1. Using the format below, **please list at least five (5) projects of similar size and scope executed by the bidder** that you would like the Purchaser to consider in evaluating your proposal. **Please submit copy of LoI/Contract/Completion Certificate.**

Customer/client name	
Reference contact name	
Title	
Phone number	
Mailing address	
Fax number	
Customer Size (number of nodes/users)	
Brief Description of Project (please provide scope of work in terms of functional objective of systems and services delivered)	
Hardware and Software products/components used	
Services Provided	
Project Team Size	
Budget (cost of services provided)	
Project Duration	
Project Completed within time and budget	



6.1.9 Proposed Project Team

1. Please provide a proposed organization chart for the project.

2. Please use the following format to identify all proposed key project staff (including sub-contractors) who will be assigned to the project. This must include all the Key Positions such as Project Manager, Technical Team Leaders, Design Engineer, Implementation Manager, Training Manager, etc.

S. No.	Staff Member Name	Title	Project Position

3. Using the format below, please provide details for each of the **key project staff members**. At a minimum, “key staff” must include your proposed project manager, implementation manager and technical leads listed in item 2 above.

Bidder name	
Staff member name	
Position in the company	
Education & Certifications	
Project position and responsibilities	
Relevant previous work experience	



Technical skills and qualifications for the project position	
--	--

6.1.10 Design Documents

Bidders must submit detailed design documents to include:

Please NOTE that bids without satisfactory design documents as required above would be rejected.

6.1.11 Implementation Plan

Please provide an implementation plan for the project to meet the scope of work defined in the RFP. The implementation plan, at a minimum, must address the following:

- Implementation team organization chart
- Implementation team size, roles and responsibilities of each member
- Implementation Planning and Methodology
- Detailed Design
- Implementation of all components

6.1.12 Training Services

Please provide a comprehensive training plan for the project to meet the requirements specified in the RFP. For each requirement in the RFP, the training plan, at a minimum, should address the following:

- Training approach and methodology
- Training course description, duration and number of trainees
- Training location
- Training aids provisioning (who will be responsible to provide training aids, environment, equipment etc.)



6.1.13 Project Plan

Please provide a project plan that includes:

- A Gantt chart showing duration of the project and all tasks, with estimated beginning and end dates for each.
- A brief description of each task, its dependencies and predecessors.
- A description of each proposed deliverable.

You may include additional items in your project plan to demonstrate your understanding of the project and its implementation. The plan should adhere to the timeline specified in the RFP. If your project plan deviates from that timeline, please include an explanation.

GANTT CHART

Use this section to include your Gantt chart showing project duration with projected start and end dates of all tasks.

TASK DESCRIPTIONS

Use this section to include brief descriptions of all tasks, milestones and associated work products.

DEPENDENCIES

Use this section to include a list of dependencies for each task.

PREDECESSOR

Use this section to list the predecessors for each work breakdown structure of the project.

DELIVERABLES

Use this section to include brief description of all project deliverables.

COMISSIONING PLAN

Use this section to describe the Commissioning plan



6.1.14 Essentially Required Attachments

The following attachments are to be included with the proposal.

DESCRIPTION OF ATTACHMENTS
1. Audited reports of last three (3) years of the primary bidder and all sub-contractors/consortium partners. Bank Statement or other documentary evidence of Liquid Assets.
2. Authorized dealer, distributor, channel partner, etc. certificate for products being proposed.
3. Full product support certificate from the product vendor.
4. Draft contract for warranty (Pricing shall be given with the commercial proposal)
5. Draft contract on the basis of 24x7x365 for support and services on yearly basis
6. Recommended list of spares as per the desired SLA
7. A written confirmation that the bidder shall accept the responsibility for the successful integration and inter-operability of all components of the System as required by the Bidding Documents.
8. All required documents as reflected in the RFP.

6.1.15 Proposed Solution and Compliance Statement

Using the format below, please present your proposed solution.

1. Please provide an overview of your proposed solution. Highlight all pertinent information and key features in your description.
2. Provide a compliance statement for requirement of RFP and BoQ. Compliance Statement shall be marked FC = Fully Compliant, PC = Partially Compliant or NC = Non Compliant
3. Please list the components (hardware components, peripherals, modules, additional plug-ins and software licenses) you are proposing as part of your solution. (Add more lines where necessary.)



S. No.	Description	Quantity/ Licenses	Proposed Solution (Vendor/ Product/Model)	Compliance (FC/PC/NC)	Remarks

Please NOTE: In addition to the documents required above, the Bidder shall submit any documentary evidence it deems necessary to establish the strength of its proposal to the Purchaser.

6.2 Commercial Proposal

The technical proposal shall be prepared to include the following sections.

- a. Bid Form
- b. Bid Security
- c. Price Schedules

6.2.1 Bid Form - Specimen

All commercial proposals must include a bid form signed by an individual legally authorized to bind the bidder to both its technical proposal and commercial proposal. Any exceptions to the Terms and Conditions stated in the Bidding Documents should be attached as an attachment to the Bid Form.

To:

Subject: Commercial Bid

Dear Sir,

Having examined the Bidding Documents for the “-----,” including the Specifications, the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply, deliver, install, test, implement and commission into service on Turnkey basis in conformity with the said Bidding Documents, including Addenda Nos. (Insert Numbers), for the sum of (Total Bid Amount in words and figures). And any other sums as may be ascertained in accordance with the Price Schedules attached hereto and made part of this Bid.



We undertake, if our Bid is accepted, to complete delivery, installation and commissioning of all the items as specified in the Contract within (Number) weeks calculated from the signing date of Contract in accordance with the Contract Execution Schedule provided in the Conditions of Contract.

We agree to abide by this Bid for the period of 90 (Ninety) days from the date fixed according to the relevant Clause of the instruction to Bidders, and it shall remain binding upon us and shall be accepted at any time before the expiration of that period or any period for which the bid validity and bid bond validity has been extended.

If our bid is accepted, we undertake and agree as follows:

a. That unless and until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Award, shall constitute a binding Contract between us as if the Contract has been executed.

To execute the Contract for the supply, installation, implementation, commissioning and completing the obligations under the Contract in accordance with the terms of the Contract form and conditions. The Contract may be altered or added to in such a manner as you require for the purpose of adopting it to the circumstances of this tender.

We will provide an Advance Payment Guarantee and a Performance Security in the form and in the amounts, as agreed in pursuance of this Contract.

We understand that you are not bound to accept the lowest bid or any Bid that you may receive.

Dated this _____ day of _____ 2013.

(_____)

Signatures

(_____)

In the capacity of

Duly authorized to sign bid for and on behalf of (_____)

(COMPANY SEAL)

(_____)

(Signature of Witness)

Witness Address: _____



6.2.2 Bid Security

- a) A bid security is required to be submitted with the commercial proposal. The amount of bid security required is two and half percent (2.5%) of the Total Bid Price. This bid security is to be submitted in the form of Demand Draft or Pay Order in favour of Purchaser. The Bid security shall be in Pak Rupees & from a scheduled bank in Pakistan.
- b) Bid security must be valid twenty-eight (28) days after the end of the bid validity period. Accordingly, a bid with a bid security that expires before twenty-eight (28) days after the end of the bid validity period shall be rejected as non-responsive.
- c) The successful Bidder will be required to keep his bid security valid till the agreement is signed with the Purchaser for the execution of the project.
- d) The bid security may be forfeited; if a Bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form.
- e) In the case of successful Bidder, if the Bidder fails to sign the Contract in accordance with relevant clauses, the bid security will be forfeited.



6.2.3 Price Schedules

Please note the quantities mentioned are tentative and can be changed any time prior to the final award of the project.

Description	Units	Qty	Unit Cost	Total
Servers (Branded IBM, DELL, HP etc)				
Dual socket x3650, Xeon 2 x 8C E5-2650 95W 2.0GHz/1600MHz/20MB, 1x8GB, O/Bay HS 2.5in SAS/SATA, SR M5110e, 750W p/s, Rack mount, Intel Xeon 8C Processor Model E5-2650 95W 2.0GHz/1600MHz/20MB W/Fan, 1 X 8GB (1x8GB, 2Rx4, 1.5V) PC3-12800 CL11 ECC DDR3 1600MHz LP RDIMM, 4 X 16GB (1x16GB, 2Rx4, 1.35V) PC3L-10600 CL9 ECC DDR3 1333MHz LP RDIMM, 5 X 300 GB 15K 6Gbps SAS 2.5in SFF G2HS SED, UltraSlim Enhanced SATA Multi-Burner	Unit	4		
Storage				
System Storage Express Dual Controller Storage System, 10 x 600GB 3.5in 15K 6Gb SAS HDD, 2 x 6Gb SAS 2 Port Daughter Card, 1 x System Storage Expansion Unit, 11 x 900GB 10,000 rpm 6Gb SAS 2.5in HDD, Environmental Services Module (ESM), 4 x 3m SAS Cable, 2 x Line cord - 2.8m, 10A/250V, C13 to BS 1363/A (UK), 1 x 5m Fiber Optic Cable LC-LC, 1 x 6Gb SAS HBA, 1 x 8Gb FC Dual-port HBA Compatible with the server proposed, 1 x 8Gb FC 4 Port Daughter Card (2),	Unit	1		
Automated rack mountable high capacity tape storage system, Tape Library with LTO6 HH SAS drive and Rack Mount Kit, Ultrium Cleaning Cartridge, Ultrium 5 Data Cartridge (5-pack), 2M Mini-SAS/Mini-SAS 1x Cable	Unit	1		
Electrical				
UPS 6 KVA GE, True online Sinewave	Unit	2		
BRANDED PC				
BRANDED PC Intel 4 th Generation Processor Intel Chipset Integrated Intel HD Graphics 2GB 1600 MHz DDR III Ram 500GB Hard Drive Integrated Ethernet LAN 10/100/1000 Ports: USB port Front, USB Ports, PS2 Port, VGA , DVI, Microphone, Headphone, 1 Audio Line in, line out, RJ 45, 1 Serial Port, Branded Standard Keyboard & Mouse 18.5" LED Monitor	Unit	95	98000	
BRANDED LAPTOP Intel 4 th Generation Processor Intel Express Chipset 2GB 1600 MHz DDR III Ram 500GB Hard Drive Intel HD Graphics, Super Multi DVD Drive, 15.6" High Definition Bright view LED HDMI, Bluetooth, Camera, LAN, WIFI, Media Card Reader, DOS/Ubuntu.	Unit	30	88000	



DESKTOP SOFTWARE Microsoft windows 8 Microsoft office Home & Business Antivirus 2014	Unit	95	65000	
LAPTOP SOFTWARE Microsoft windows 8 Microsoft office Home & Business Antivirus 2014	Unit	30	65000	
LASER JET PRINTERS Print Speed: up to 18 ppm Black Up 600 x 600 dpi, Duty Cycle :5000 pages per month, Paper Handling: input up to 150 sheet, output capacity 100 sheets, Print Technology: Laser	Unit	100	75000	
Server Room				
Rack 42U with redundant PDU, KVM and LCD tray kit (Branded IBM, DELL, HP)	Unit	1		
Server Tray	Unit	2		
Patch Panel	Unit	2		
Rack Management Services	Job	2		
Resident Engineer (Monthly cost)	p.m.	12		
Cat 6 Cable Clipsol- Full copper Box	Unit	30	18000	
Wifi cards PCI N based with detachable antenna	Unit	10	30000	
External DVD writer	Unit	10	6000	
Hard Disk Drive 1 TB - SATA II/ III	Unit	20	30000	
Mother Board with Processor Core i7 Ghz Processor - PCI Express Graphic-Card 2 GB	Unit	10	20000	

